

Dec. 16, 2025

Dr. Prose Ivy G. Yepes
University President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Harvie P. Portugaliza
Dean
Faculty of Veterinary Medicine

Dear Dr. Yepes,

My name is Tisha Marie Cortez, and I am writing to express my interest in the open position of Assistant Professor I at the Faculty of Veterinary Medicine. Since graduating cum laude from VSU and passing the Veterinary Licensure Exam as a topnotcher in 2022, I have worked as a small animal veterinarian for almost three years. Now, I hope to return to my alma mater, and use my experiences and knowledge gained from these past few years to teach future veterinarians and fuel research.

My time as a hospital veterinarian allowed me to develop strong diagnostic and critical-thinking skills. I also developed interpersonal skills for smooth collaboration with team members, which was necessary for working in a high demand, high volume environment. Furthermore, I have grown effective client communication skills which allow me to thoroughly explain complicated cases and treatment plans in an understandable manner. Being able to listen to questions, respond with clear answers, and facilitate efficient dialogue between the veterinary team and clients are core values of our practice that I hope to carry over into teaching students.

I served as a guest lecturer on Anatomy for Recency Review Center back in 2022, and recently as a guest lecturer on Veterinary Endocrinology and Reproductive Physiology for Capiz State University's in-house board exam review series this February 2025. I am proficient in the educational software tools needed for teaching, while my background in art and visual design can be integrated into effective instructional materials development. I am comfortable with facilitating in-person, hybrid, and remote classes, and am open to exploring new technologies for more efficient lesson delivery.

My tenure as the VSU-Supreme Student Council Federation President in 2020, as well as the Student Regent for the Board of Regents during the same year, pushed me to pursue professionalism, integrity, and excellence in the service of my peers. I continued to abide by these principles as I practiced in the hospital, and am determined to do the same if given the opportunity to educate students, collaborate with our esteemed faculty, and pursue research.

I've attached my resume, relevant documents and my contact information for your kindest consideration. Thank you very much for your time and the chance to join the ranks of my dear alma mater.

Sincerely,

Tisha Marie L. Cortez