

DAILY TIME RECORD
PANONCE, JUNITO A.
(NAME)

For the month of
June 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:43	12:13	12:40	5:37		8hrs
3-TUE	7:04	12:35	12:59	5:00		8hrs
4-WED	7:49	12:38	12:41	5:26		8hrs
5-THU	7:56	12:03	12:36	5:12		8hrs
6-FRI						Holiday
7-SAT						Off
8-SUN						Off
9-MON	7:27	12:16	12:42	5:28		8hrs
10-TUE	7:59	12:03	12:51	6:10		8hrs
11-WED						SLP
12-THU						Holiday
13-FRI	7:58	12:09	12:58	5:19		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:19	12:21	12:40	5:41		8hrs
17-TUE						OB
18-WED						OB
19-THU						OB
20-FRI						OB
21-SAT						OB
22-SUN						Off
23-MON						OB
24-TUE	7:42	12:15	1:15	5:19	15mins	7hrs 45mins
25-WED	7:59	12:42	1:06	5:25	6mins	7hrs 54mins
26-THU	7:56	12:08	12:39	5:15		8hrs
27-FRI	7:53	12:07	12:10	5:49		8hrs
28-SAT						Off
29-SUN						Off
30-MON	7:40	12:09	12:33	5:22		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JUNITO A. PANONCE

VERIFIED as to prescribed office hours

CHRISTINA A. GABRILLO
Department Head
Student Affairs and Services

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