

DAILY TIME RECORD  
FLANDEZ, DEAN RUFFEL R.  
(NAME)

For the month of  
November 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE				5:02	8hrs	
12-WED		12:04	12:07		8hrs	
13-THU						SEL
14-FRI						SEL
15-SAT						Off
16-SUN						Off
17-MON	8:15				8hrs	
18-TUE	8:33	12:03	12:05		4hrs 33mins	3hrs 27mins
19-WED		12:03	12:10	5:12	4hrs	4hrs
20-THU	8:32				8hrs	
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON	8:31	12:10				3hrs 29mins SUSPENDED 12:01 pm 11:59 pm
25-TUE	8:14				8hrs	
26-WED				5:00	8hrs	
27-THU						Absent
28-FRI		12:21	12:23		8hrs	
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DEAN RUFFEL R. FLANDEZ

VERIFIED as to prescribed office hours

MARY ANN G. COBICO  
Department Head  
Department of Philosophy and Social Sciences

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