Civil Service Form 48

DAILY TIME RECORD LIONG, LIONEL H.

(NAME)

For the month of November 1 - 30, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM			m . 1
	IN	OUT	IN	OUT	T/U	Total
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						
6-THU						
7-FRI						
8-SAT						Off
9-sun						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED	7:02	12:30	12:32	5:09		8hrs
13- THU	7:41	12:11	12:13	5:05		8hrs
14-FRI						Absent
15-SAT						Off
16-SUN						Off
17-MON	7:18	12:19	12:39	5:06		8hrs
18-TUE	7:28	12:12	12:14	5:01		8hrs
19-WED						Absent
20 -THU						Absent
21-FRI	8:14	12:14	12:16	5:07	14mins	7hrs 46mins
22-SAT						Off
23-SUN						Off
						4hrs
24-mon	7:37	12:24	7:37			SUSPENDED 12:01 pm 11:59 pm
25-TUE	8:07	12:16	12:56	5:05	7mins	7hrs 53mins
26-WED	7:46	12:36	12:37	5:07		8hrs
27-тни			1:18	5:08	4hrs 18mins	3hrs 42mins
28-FRI	7:41	12:15	12:35	5:16		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LIONEL H. LIONG

VERIFIED as to prescribed office hours

MA. FE L. GAYANILO

Department Head
Performance Management and Rewards & Recognition Office

DAILY TIME RECORD LIONG, LIONEL H.

(NAME)

For the month of **November 1 - 30, 2025** Official hours for arrival and departure **8:00AM - 5:00PM**

IN OUT IN OUT 1-SAT Off 2-SUN Off 3-MON SUSPENDING 8:00 am 4-TUE SUSPENDING 8:00 am 5-WED Off 6-THU Off 9-SUN Off 10-MON SUSPENDING 8:00 am 11-TUE SUSPENDING 8:00 am 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	DLAT
2-SUN Off 3-MON SUSPENDIA 8:00 am 4-TUE SUSPENDIA 8:00 am 5-WED SUSPENDIA 8:00 am 6-THU Off 7-FRI Off 8-SAT Off 9-SUN Off 10-MON SUSPENDIA 8:00 am 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	Total
3-MON	
3-MON 8:00 am 4-TUE SUSPENDIO 8:00 am 5-WED SUSPENDIO 8:00 am 6-THU Off 7-FRI Off 9-SUN Off 10-MON SUSPENDIO 8:00 am 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	
4-TUE 8:00 am 5-WED 6-THU 6-THU 7-FRI 8-SAT Off 9-SUN Off 10-MON SUSPENDERS: 00 am 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	
6-THU	
7-FRI	
8-SAT Off 9-SUN Off 10-MON SUSPENDE 8:00 am and 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	
9-SUN Off 10-MON SUSPENDIA 8:00 am 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	
10-MON SUSPENDE 8:00 am 8 11-TUE Absent 12-WED 7:02 12:30 12:32 5:09 8hrs 13-THU 7:41 12:11 12:13 5:05 8hrs	
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18-TUE 7:28 12:12 12:14 5:01 8hrs	
19-WED Absent	
20-THU Absent	
21-FRI 8:14 12:14 12:16 5:07 14mins 7hrs 46m	nins
22-SAT Off	
23-SUN Off	
4hrs	
24-MON	ED n 11:59 pm
25-TUE 8:07 12:16 12:56 5:05 7mins 7hrs 53m	nins
26-WED 7:46 12:36 12:37 5:07 8hrs	
27-THU 1:18 5:08 4hrs 18mins 3hrs 42m	nins
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