

DAILY TIME RECORD
COBICO, MARY ANN G.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|---------------|---|
| | IN | OUT | IN | OUT | | |
| 1-WED | 8:00 | 12:00 | 1:00 | 5:01 | | 8hrs |
| 2-THU | 9:22 | 12:01 | 12:08 | 7:16 | 22mins | 8hrs 38mins |
| 3-FRI | 7:15 | 10:30 | 11:30 | 3:06 | 15mins | 6hrs 45mins |
| 4-SAT | | | | | | Off |
| 5-SUN | | | | | | Off |
| 6-MON | 7:33 | 12:49 | 12:56 | 7:34 | | 9hrs |
| 7-TUE | 7:09 | 10:30 | 11:30 | 3:47 | 9mins | 6hrs 51mins |
| 8-WED | 8:06 | 12:00 | 1:00 | 5:04 | 6mins | 7hrs 54mins |
| 9-THU | 9:09 | 12:10 | 12:16 | 7:05 | 9mins | 8hrs 51mins |
| 10-FRI | 7:07 | 10:47 | 11:14 | 4:56 | | 6hrs 53mins SUSPENDED 12:00 pm 11:59 pm |
| 11-SAT | | | | | | Off |
| 12-SUN | | | | | | Off |
| 13-MON | 8:41 | 12:09 | 12:11 | 7:00 | | 10hrs 17mins |
| 14-TUE | | | 1:08 | 5:04 | 4hrs 4mins | 3hrs 56mins |
| 15-WED | 8:16 | 12:06 | 12:09 | 5:19 | | 9hrs |
| 16-THU | 8:01 | 12:02 | 12:03 | 5:03 | | 9hrs 1min |
| 17-FRI | 6:29 | 12:03 | 12:23 | 5:02 | | 10hrs 13mins |
| 18-SAT | | | | | | Off |
| 19-SUN | | | | | | Off |
| 20-MON | | | | | | Holiday |
| 21-TUE | 7:07 | 10:39 | 11:02 | 3:50 | 7mins | 6hrs 53mins |
| 22-WED | | | | | | CDO |
| 23-THU | 9:00 | 12:00 | 1:00 | 7:00 | | 9hrs |
| 24-FRI | | | | | | CDO |
| 25-SAT | | | | | | Off |
| 26-SUN | | | | | | Off |
| 27-MON | 8:40 | 12:01 | 12:13 | 7:13 | | 9hrs |
| 28-TUE | 6:51 | 10:41 | 11:00 | 3:27 | | 7hrs |
| 29-WED | 7:58 | 12:12 | 12:23 | 5:04 | | 8hrs |
| 30-THU | | | | | | OB |
| 31-FRI | | | | | | Holiday |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY ANN G. COBICO

VERIFIED as to prescribed office hours

MARIA VANESSA E. GABUNADA

Department Head
Faculty of Humanities and Social Sciences

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(NAME)

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