

DAILY TIME RECORD
MONTAJES, CARLOS B.
(NAME)

For the month of
September 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	5:39	10:00	1:32	6:02		8hrs
3-TUE	5:37	10:00	12:37	6:00		8hrs
4-WED	5:45	10:00	1:32	6:00		8hrs
5-THU	5:52	10:00	1:28	6:00		8hrs
6-FRI	5:46	10:00	1:27	6:00		8hrs
7-SAT						Off
8-SUN						Off
9-MON	5:43	10:07	1:26	6:11		8hrs
10-TUE	5:38	10:00	1:42	6:00		8hrs
11-WED	5:50	10:01	1:29	6:00		8hrs
12-THU	6:02	10:01	1:34	6:00	2mins	7hrs 58mins
13-FRI	5:56	10:03	1:30	6:11		8hrs
14-SAT	5:39	9:40	1:01	4:41		
15-SUN						Off
16-MON	5:52	10:03	1:02	6:04		8hrs
17-TUE	5:47	10:03	1:42	6:00		8hrs
18-WED	5:56	10:03	1:39	6:00		8hrs
19-THU	5:45	10:03	1:35	6:00		8hrs
20-FRI	5:44	10:02	1:34	6:03		8hrs
21-SAT						Off
22-SUN						Off
23-MON	5:49	10:01	12:58	3:14	46mins	5hrs 14mins SUSPENDED 3:00 pm 5:00 pm
24-TUE	5:51	10:02	1:34	6:01		8hrs
25-WED	5:39	10:00	1:31	6:00		8hrs
26-THU	5:42	10:01	1:25	6:00		8hrs
27-FRI	5:43	10:02	1:29	6:01		8hrs
28-SAT	5:31	10:32	12:53	4:18		
29-SUN						Off
30-MON	5:36	10:03	1:39	6:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CARLOS B. MONTAJES

VERIFIED as to prescribed office hours

JANNET C. BENCURE

Department Head
Faculty of Engineering

DAILY TIME RECORD
MONTAJES, CARLOS B.
(NAME)

For the month of
September 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	5:39	10:00	1:32	6:02		8hrs
3-TUE	5:37	10:00	12:37	6:00		8hrs
4-WED	5:45	10:00	1:32	6:00		8hrs
5-THU	5:52	10:00	1:28	6:00		8hrs
6-FRI	5:46	10:00	1:27	6:00		8hrs
7-SAT						Off
8-SUN						Off
9-MON	5:43	10:07	1:26	6:11		8hrs
10-TUE	5:38	10:00	1:42	6:00		8hrs
11-WED	5:50	10:01	1:29	6:00		8hrs
12-THU	6:02	10:01	1:34	6:00	2mins	7hrs 58mins
13-FRI	5:56	10:03	1:30	6:11		8hrs
14-SAT	5:39	9:40	1:01	4:41		
15-SUN						Off
16-MON	5:52	10:03	1:02	6:04		8hrs
17-TUE	5:47	10:03	1:42	6:00		8hrs
18-WED	5:56	10:03	1:39	6:00		8hrs
19-THU	5:45	10:03	1:35	6:00		8hrs
20-FRI	5:44	10:02	1:34	6:03		8hrs
21-SAT						Off
22-SUN						Off
23-MON	5:49	10:01	12:58	3:14	46mins	5hrs 14mins SUSPENDED 3:00 pm 5:00 pm
24-TUE	5:51	10:02	1:34	6:01		8hrs
25-WED	5:39	10:00	1:31	6:00		8hrs
26-THU	5:42	10:01	1:25	6:00		8hrs
27-FRI	5:43	10:02	1:29	6:01		8hrs
28-SAT	5:31	10:32	12:53	4:18		
29-SUN						Off
30-MON	5:36	10:03	1:39	6:00		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CARLOS B. MONTAJES

VERIFIED as to prescribed office hours

JANNET C. BENCURE

Department Head
Faculty of Engineering