

DAILY TIME RECORD
MANGAOANG, EURICE ED D.

(NAME)

For the month of
July 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:38	12:36	12:37	5:20		8hrs
2-WED	7:45	12:10	1:10	5:03	10mins	7hrs 50mins
3-THU	7:45	12:13	12:14	5:03		8hrs
4-FRI	8:04	12:00	1:00	5:20	4mins	7hrs 56mins
5-SAT						Off
6-SUN						Off
7-MON	7:57	12:20	12:21	5:01		8hrs
8-TUE	8:00	12:23	12:24	5:04		8hrs
9-WED	8:01	12:12	12:13	5:12	1min	7hrs 59mins
10-THU						SLP
11-FRI						OB
12-SAT						OB
13-SUN						OB
14-MON	8:10	12:35	12:36	5:08	10mins	7hrs 50mins
15-TUE	8:03	12:02	12:03	6:11	3mins	7hrs 57mins
16-WED	8:03	12:10	12:11	5:35	3mins	7hrs 57mins
17-THU			12:48		8hrs	
18-FRI	8:06	12:32	12:33	6:34	6mins	7hrs 54mins
19-SAT						Off
20-SUN						Off
21-MON	7:52	12:48	12:49	5:19		8hrs
22-TUE	8:01	12:00	12:01	5:15	1min	7hrs 59mins
23-WED	7:58	12:00	1:00	10:04		8hrs
24-THU	7:54	12:00	1:00	5:21		8hrs
25-FRI	7:48	12:15	12:16	6:01		8hrs
26-SAT						Off
27-SUN						Off
28-MON	8:00	12:19	12:20	5:13		8hrs
29-TUE	8:01	12:51	12:52	5:04	1min	7hrs 59mins
30-WED	7:59	12:10	12:45	5:41		8hrs
31-THU	8:00	12:11	12:12	5:11		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

EURICE ED D. MANGAOANG

VERIFIED as to prescribed office hours

DORYN JAN L. AVILA

Department Head
Department of Business and Management

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