

DAILY TIME RECORD  
ANONAR, OLIVE ANN G.

(NAME)

For the month of  
September 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:57	12:16	12:17	5:33		8hrs
2-TUE	7:46	12:29	12:30	5:49		8hrs
3-WED	7:59	12:53	12:57	5:01		8hrs
4-THU	7:57	12:10	12:12	5:41		8hrs
5-FRI	8:00	12:12	12:13	5:08		8hrs
6-SAT						Off
7-SUN						Off
8-MON	8:00	12:11	12:12	5:41		8hrs
9-TUE	7:54	12:28	12:29	5:33		8hrs
10-WED						OB
11-THU						OB
12-FRI						OB
13-SAT						OB
14-SUN						OB
15-MON						OB
16-TUE	8:00	12:01	12:02	5:13		8hrs
17-WED	8:01	12:36	12:37	6:07	1min	7hrs 59mins
18-THU	8:00	12:52	12:53	5:01		8hrs
19-FRI	7:55	12:11	12:12	5:10		8hrs
20-SAT						Off
21-SUN						OB
22-MON						OB
23-TUE						OB
24-WED						OB
25-THU						OB
26-FRI						OB
27-SAT						OB
28-SUN						Off
29-MON	8:00	12:32	12:33	5:01		8hrs
30-TUE	8:00	12:44	12:45	5:01		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

OLIVE ANN G. ANONAR

VERIFIED as to prescribed office hours

ROTSSEN B. LABISORES

Department Head  
Department of Meteorology

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