

DAILY TIME RECORD

PADILLA, JOSEPH E.

(NAME)

For the month of  
November 1 - 30, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						Holiday
2-SAT						Off
3-SUN						Off
4-MON	7:40	12:06	12:07	5:38		8hrs
5-TUE						SL
6-WED	7:58	12:00	12:20	5:30		8hrs
7-THU	7:55	12:09	12:10	5:58		8hrs
8-FRI	7:52	12:08	12:09	5:03		8hrs
9-SAT						Off
10-SUN						Off
11-MON	7:42	12:11	12:12	5:09		8hrs
12-TUE	7:52	12:06	12:07	5:29		8hrs
13-WED	7:53	12:06	12:09	5:02		8hrs
14-THU	7:40	12:04	12:06	5:13		8hrs
15-FRI	7:41	12:26	12:27	3:06		6hrs 6mins SUSPENDED 3:01 pm 11:59 pm
16-SAT						Off
17-SUN						Off
18-MON	7:58	12:38	12:39	5:21		8hrs
19-TUE	8:02	12:13	12:14	5:10	2mins	7hrs 58mins
20-WED	7:58	12:06	12:07	5:04		8hrs
21-THU	7:59	12:13	12:14	5:02		8hrs
22-FRI	7:58	12:28	12:29	5:10		8hrs
23-SAT						Off
24-SUN						Off
25-MON						SL
26-TUE	8:04	12:12	12:13	5:19	4mins	7hrs 56mins
27-WED	7:52	12:01	12:02	5:13		8hrs
28-THU	8:04	12:19	12:20	5:12	4mins	7hrs 56mins
29-FRI	8:13	12:05	12:18	5:03	13mins	7hrs 47mins
30-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOSEPH E. PADILLA

VERIFIED as to prescribed office hours

ALELI A. VILLOCINO

Vice President  
Office of the Vice President for the Student Affairs and Services

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