

DAILY TIME RECORD
DELA PEÑA, WENCES REY B.
(NAME)

For the month of
July 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						OB
2-WED						OB
3-THU						OB
4-FRI						OB
5-SAT						Off
6-SUN						Off
7-MON	7:56	12:00	12:55	5:10		8hrs
8-TUE	7:58	12:29	12:38	6:05		8hrs
9-WED	8:00	12:52	12:54	5:07		8hrs
10-THU	7:59	12:03	12:06	6:05		8hrs
11-FRI	8:00	12:04	12:06	5:49		8hrs
12-SAT						Off
13-SUN						Off
14-MON						EDL
15-TUE						EDL
16-WED						EDL
17-THU						EDL
18-FRI						EDL
19-SAT						Off
20-SUN						Off
21-MON	7:58	12:57	12:59	5:35		8hrs
22-TUE	7:59	12:00	1:00	5:53		8hrs
23-WED	8:00	12:00	1:00	5:09		8hrs
24-THU	6:41	12:00	1:00	7:35		8hrs
25-FRI						72ND COMMENCEMENT EXERCISES OF VSU MAIN CAMPUS
26-SAT						Off
27-SUN						Off
28-MON	7:53	12:12	12:15	5:13		8hrs
29-TUE	7:04	12:00	12:02	6:51		8hrs
30-WED	7:57	12:00	1:00	5:22		8hrs
31-THU	7:18	12:18	12:24	5:48		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WENCES REY B. DELA PEÑA

VERIFIED as to prescribed office hours

LUZ G. ASIO
Department Head
Department of Agronomy

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