

DAILY TIME RECORD
RELEVO, VENICE LOU GABRIELLE C.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED						OB
3-THU						OB
4-FRI						OB
5-SAT						OB
6-SUN						Off
7-MON	7:55	12:23	12:29	5:11		8hrs
8-TUE						SL
9-WED						Holiday
10-THU	8:27	12:12	12:46	5:02	27mins	7hrs 33mins
11-FRI	8:00	12:16	12:16	5:02		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:44	12:04	12:14	5:12		8hrs
15-TUE	7:56	1:10	1:10	5:30	10mins	7hrs 50mins
16-WED	7:42	12:58	1:00			4hrs SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	7:48	12:05	12:07	5:01		8hrs
22-TUE	8:10	12:18	12:21	5:03	10mins	7hrs 50mins
23-WED	8:05	12:16	12:18	5:09	5mins	7hrs 55mins
24-THU	8:00	12:05	12:07	5:09		8hrs
25-FRI	8:00	12:17	12:25	5:12		8hrs
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						101ST VSU ANNIVERSARY
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VENICE LOU GABRIELLE C. RELEVO

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head
Faculty of Nursing

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