

DAILY TIME RECORD  
ACOB, JOEL REY U.

(NAME)

For the month of  
March 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:42	1:01	1:06	5:25	6mins	7hrs 54mins
4-TUE	7:51	12:02	12:03	5:34		8hrs
5-WED	7:48	12:15	12:17	5:41		8hrs
6-THU	7:54	12:13	12:15	7:34		8hrs
7-FRI	7:32	12:01	12:05	8:09		8hrs
8-SAT						Off
9-SUN						Off
10-MON	7:57	12:06	12:08	6:25		8hrs
11-TUE	7:45	12:10	12:13	5:15		8hrs
12-WED						OB
13-THU	7:37	12:12	12:15	5:12		8hrs
14-FRI	7:41	12:11	12:21	5:06		8hrs
15-SAT						Off
16-SUN						Off
17-MON	7:37	12:08	12:09	5:13		9hrs 35mins
18-TUE	7:51	12:13	12:16	5:20		9hrs 26mins
19-WED						CDO
20-THU	7:58	12:01	12:14	5:08		8hrs 57mins
21-FRI	8:07	12:04	12:14	5:50		9hrs 33mins
22-SAT						Off
23-SUN						Off
24-MON	7:38	12:01	12:05	5:14		8hrs
25-TUE	7:50	12:57	12:59			4hrs SUSPENDED 1:00 pm 5:00 pm
26-WED	7:46	12:05	12:06	5:12		8hrs
27-THU	7:56	12:04	12:06	5:13		8hrs
28-FRI	8:13	12:08	12:09	5:05	13mins	7hrs 47mins
29-SAT						Off
30-SUN						Off
31-MON	7:44	12:06	12:08	5:29		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOEL REY U. ACOB

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President  
Office of the President

DAILY TIME RECORD  
ACOB, JOEL REY U.

(NAME)

For the month of  
March 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:42	1:01	1:06	5:25	6mins	7hrs 54mins
4-TUE	7:51	12:02	12:03	5:34		8hrs
5-WED	7:48	12:15	12:17	5:41		8hrs
6-THU	7:54	12:13	12:15	7:34		8hrs
7-FRI	7:32	12:01	12:05	8:09		8hrs
8-SAT						Off
9-SUN						Off
10-MON	7:57	12:06	12:08	6:25		8hrs
11-TUE	7:45	12:10	12:13	5:15		8hrs
12-WED						OB
13-THU	7:37	12:12	12:15	5:12		8hrs
14-FRI	7:41	12:11	12:21	5:06		8hrs
15-SAT						Off
16-SUN						Off
17-MON	7:37	12:08	12:09	5:13		9hrs 35mins
18-TUE	7:51	12:13	12:16	5:20		9hrs 26mins
19-WED						CDO
20-THU	7:58	12:01	12:14	5:08		8hrs 57mins
21-FRI	8:07	12:04	12:14	5:50		9hrs 33mins
22-SAT						Off
23-SUN						Off
24-MON	7:38	12:01	12:05	5:14		8hrs
25-TUE	7:50	12:57	12:59			4hrs SUSPENDED 1:00 pm 5:00 pm
26-WED	7:46	12:05	12:06	5:12		8hrs
27-THU	7:56	12:04	12:06	5:13		8hrs
28-FRI	8:13	12:08	12:09	5:05	13mins	7hrs 47mins
29-SAT						Off
30-SUN						Off
31-MON	7:44	12:06	12:08	5:29		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOEL REY U. ACOB

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President  
Office of the President