

DAILY TIME RECORD
VALDEVIESO, LEILANI M.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:10	12:01	12:11	5:01	10mins	7hrs 50mins
2-THU	7:56	12:49	12:50	5:07		8hrs
3-FRI	7:52	12:59	1:00	6:00		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:48	12:03	12:18	5:05		8hrs
7-TUE	7:51	12:05	12:10	5:27		8hrs
8-WED	7:49	12:01	12:06	5:12		8hrs
9-THU	7:59	12:02	12:05	5:03		8hrs
10-FRI	7:57	12:01	12:05	5:06		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:57	12:16	12:18	5:51		9hrs 52mins
14-TUE	8:00	12:01	12:19	5:06		8hrs 48mins
15-WED	7:55	12:04	12:26	5:20		9hrs 3mins
16-THU	7:57	12:01	12:04	5:06		9hrs 6mins
17-FRI	7:56	12:07	12:10	7:05		11hrs 6mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						OB
22-WED						OB
23-THU	8:02	12:00	12:01	5:06	2mins	7hrs 58mins
24-FRI	7:43	12:55	12:57	5:07		8hrs
25-SAT						Off
26-SUN						Off
27-MON						VL
28-TUE	8:02	12:01	12:05	5:02	2mins	7hrs 58mins
29-WED	6:50	12:15	12:18	5:18		8hrs
30-THU	7:07	12:13	12:15	6:28		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LEILANI M. VALDEVIESO

VERIFIED as to prescribed office hours

LYNETTE C. CIMAFRANCA

Department Head
Department of Food Science and Technology

DAILY TIME RECORD
VALDEVIESO, LEILANI M.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:10	12:01	12:11	5:01	10mins	7hrs 50mins
2-THU	7:56	12:49	12:50	5:07		8hrs
3-FRI	7:52	12:59	1:00	6:00		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:48	12:03	12:18	5:05		8hrs
7-TUE	7:51	12:05	12:10	5:27		8hrs
8-WED	7:49	12:01	12:06	5:12		8hrs
9-THU	7:59	12:02	12:05	5:03		8hrs
10-FRI	7:57	12:01	12:05	5:06		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:57	12:16	12:18	5:51		9hrs 52mins
14-TUE	8:00	12:01	12:19	5:06		8hrs 48mins
15-WED	7:55	12:04	12:26	5:20		9hrs 3mins
16-THU	7:57	12:01	12:04	5:06		9hrs 6mins
17-FRI	7:56	12:07	12:10	7:05		11hrs 6mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						OB
22-WED						OB
23-THU	8:02	12:00	12:01	5:06	2mins	7hrs 58mins
24-FRI	7:43	12:55	12:57	5:07		8hrs
25-SAT						Off
26-SUN						Off
27-MON						VL
28-TUE	8:02	12:01	12:05	5:02	2mins	7hrs 58mins
29-WED	6:50	12:15	12:18	5:18		8hrs
30-THU	7:07	12:13	12:15	6:28		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LEILANI M. VALDEVIESO

VERIFIED as to prescribed office hours

LYNETTE C. CIMAFRANCA

Department Head
Department of Food Science and Technology