

DAILY TIME RECORD
TUMULAK, JEFREY M.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED	6:15	11:00	1:38	5:49		8hrs
13-THU	6:05	11:07	12:39		3hrs 30mins	4hrs 30mins
14-FRI						SEL
15-SAT						Off
16-SUN						Off
17-MON	6:16	11:02	1:15	5:30		8hrs
18-TUE	6:06	11:15	1:41		3hrs 30mins	4hrs 30mins
19-WED	6:02	11:05	1:25	5:30		8hrs
20-THU	6:14	11:24	1:34	5:30		8hrs
21-FRI	6:17	11:02	1:42		3hrs 30mins	4hrs 30mins
22-SAT						Off
23-SUN						Off
24-MON	6:20	11:14				4hrs 30mins
						SUSPENDED 12:01 pm 11:59 pm
25-TUE	6:22			5:30	8hrs	
26-WED						Absent
27-THU						SEL
28-FRI						SEL
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JEFREY M. TUMULAK

VERIFIED as to prescribed office hours

CHERRY N. ROLA

Department Head
Department of Arts, Languages, and Literature

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