DAILY TIME RECORD LAGUE, MA. NELIA N. (NAME)

For the month of

October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM			
	IN	OUT	IN	OUT	T/U	Total
1-WED	7:45	12:20	12:29	5:12		8hrs
2-THU	7:15	12:58	1:00	5:20		8hrs
3-FRI	7:57	12:06	12:19	5:15		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:06	12:57	12:58	5:16		8hrs
7-TUE	8:00	12:23	12:24	5:13		8hrs
8-WED	6:56	12:52	12:53	5:01		8hrs
9-THU	7:12	12:58	1:00	5:10		8hrs
						8hrs
10-FRI	7:52	12:12	12:13	6:32		SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:24	12:02	12:15	5:54		10hrs 17mins
14-TUE	7:58	12:14	12:15	5:02		9hrs 3mins
15-WED	7:45	12:30	12:31	5:09		9hrs 23mins
16- THU	7:43	12:02	12:03	5:11		9hrs 27mins
17-FRI	7:56	12:14	12:33	5:02		8hrs 47mins
18-SAT						Off
19- SUN						Off
20- MON						Holiday
21-TUE	6:50	12:17	12:18	5:45		8hrs
22-WED	6:54	12:10	12:35	5:09		8hrs
23-тни						WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027
24-FRI	7:50	12:50	12:51	5:00		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:14	12:58	12:59	5:01		8hrs
28-TUE	7:50	12:06	12:24	5:05		8hrs
29-WED	7:49	12:04	12:05	5:02		8hrs
30 -THU	6:06	12:22	12:23	5:08		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MA. NELIA N. LAGUE

VERIFIED as to prescribed office hours

NILO L. LEORNA

Department Head
Department of Agricultural and BioSystems Engineering

DAILY TIME RECORD

LAGUE, MA. NELIA N. (NAME)

For the month of October 1 - 31, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

IN OUT I	Day	AM		PM		TAI	
2-THU		IN	OUT	IN	OUT	T/U	Total
3-FRI 7:57 12:06 12:19 5:15 8hrs 4-SAT — — — Off 5-SUN — — Off 6-MON 7:06 12:57 12:58 5:16 8hrs 7-TUE 8:00 12:23 12:24 5:13 8hrs 8-WED 6:56 12:52 12:53 5:01 8hrs 9-THU 7:12 12:58 1:00 5:10 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 11-SAT — — — Off 12-SUN — — — Off 13-MON 7:24 12:02 12:15 5:54 10hrs 17mins 14-TUE 7:58 12:14 12:13 5:09 9hrs 23mins 16-THU<	1-WED	7:45	12:20	12:29	5:12		8hrs
4-SAT 6 1 Off 5-SUN 7:06 12:57 12:58 5:16 8hrs 7-TUE 8:00 12:23 12:24 5:13 8hrs 8-WED 6:56 12:52 12:53 5:01 8hrs 9-THU 7:12 12:58 1:00 5:10 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 11-SAT	2-THU	7:15	12:58	1:00	5:20		8hrs
S-SUN	3-FRI	7:57	12:06	12:19	5:15		8hrs
6-MON 7:06 12:57 12:58 5:16 8hrs 7-TUE 8:00 12:23 12:24 5:13 8hrs 8-WED 6:56 12:52 12:53 5:01 8hrs 9-THU 7:12 12:58 1:00 5:10 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 10-FRI 7:52 12:12 12:13 6:32 8hrs 11-SAT Off Off 0ff 0ff 12-SUN Off Off 0ff 13-MON 7:24 12:02 12:15 5:54 10hrs 17mins 14-TUE 7:58 12:14 12:15 5:02 9hrs 3mins 15-WED 7:45 12:30 12:31 5:09 9hrs 27mins 17-FRI 7:56 12:14 12:33 5:02 8hrs 47mins 18-SAT Off Off <td>4-SAT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Off</td>	4-SAT						Off
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9-THU 7:12 12:58 1:00 5:10 8hrs 10-FRI 7:52 12:12 12:13 6:32 5:00 pm 11:59 pm 11-SAT	7-TUE	8:00	12:23	12:24	5:13		8hrs
10-fri	8-WED	6:56	12:52	12:53	5:01		8hrs
10-FRI 7:52 12:12 12:13 6:32 SUSPENDED 12:00 pm 11:59 pm 11-SAT Off Off 12-SUN Off Off 13-MON 7:24 12:02 12:15 5:54 10hrs 17mins 14-TUE 7:58 12:14 12:15 5:02 9hrs 3mins 15-WED 7:45 12:30 12:31 5:09 9hrs 23mins 16-THU 7:43 12:02 12:03 5:11 9hrs 27mins 17-FRI 7:56 12:14 12:33 5:02 8hrs 47mins 18-SAT Off Off Off 20-MON Under Contract	9-THU	7:12	12:58	1:00	5:10		8hrs
11-SAT 12:00 pm 11:59 pm 12:00 pm 11:59 pm 11-SAT Off							8hrs
12-SUN Coff 13-MON 7:24 12:02 12:15 5:54 10hrs 17mins 14-TUE 7:58 12:14 12:15 5:02 9hrs 3mins 15-WED 7:45 12:30 12:31 5:09 9hrs 23mins 16-THU 7:43 12:02 12:03 5:11 9hrs 27mins 17-FRI 7:56 12:14 12:33 5:02 8hrs 47mins 18-SAT Off Off 29-MON Holiday Holiday 21-TUE 6:50 12:17 12:18 5:45 8hrs 22-WED 6:54 12:10 12:35 5:09 8hrs 23-THU WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027 24-FRI 7:50 12:50 12:51 5:00 8hrs 25-SAT Off 26-SUN Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 30-THU 6:06 12:22 12:23 5	10-FRI	7:52	12:12	12:13	6:32		
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17-FRI 7:56 12:14 12:33 5:02 8hrs 47mins 18-SAT Off 19-SUN Off 20-MON Holiday 21-TUE 6:50 12:17 12:18 5:45 8hrs 22-WED 6:54 12:10 12:35 5:09 8hrs 23-THU WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027 24-FRI 7:50 12:50 12:51 5:00 8hrs 25-SAT Off 26-SUN Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	15-WED	7:45	12:30	12:31	5:09		9hrs 23mins
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23-THU WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027 24-FRI 7:50 12:50 12:51 5:00 8hrs 25-SAT Off 26-SUN Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	21-TUE	6:50	12:17	12:18	5:45		8hrs
23-THU CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027 24-FRI 7:50 12:50 12:51 5:00 8hrs 25-SAT Off Off 26-SUN Off Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	22-WED	6:54	12:10	12:35	5:09		8hrs
25-SAT Off 26-SUN Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	23-тни						CONCEPTUALIZING RESEARCH PROGRAM
26-SUN Off 27-MON 7:14 12:58 12:59 5:01 8hrs 28-TUE 7:50 12:06 12:24 5:05 8hrs 29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	24 -FRI	7:50	12:50	12:51	5:00		8hrs
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29-WED 7:49 12:04 12:05 5:02 8hrs 30-THU 6:06 12:22 12:23 5:08 8hrs	27-MON	7:14	12:58	12:59	5:01		8hrs
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	29-WED	7:49	12:04	12:05	5:02		8hrs
31-FRI Holiday	30-тни	6:06	12:22	12:23	5:08		8hrs
	31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office

MA. NELIA N. LAGUE

VERIFIED as to prescribed office hours

NILO L. LEORNA

Department Head
Department of Agricultural and BioSystems Engineering