LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines



Office of the Secretary of the University and of the Board of Regents

EXCERPT FROM THE APPROVED MINUTES OF THE

17th LSU Board of Regents Meeting 25 June 2004 * LNU, Tacloban City

Request of the Philippine Institute for Development Studies (PIDS) for the Extension of the Secondment of Dr. Eliseo R. Ponce

BOARD RESOLUTION NO. 56 Series of 2004

A RESOLUTION EXTENDING THE SECONDMENT OF DR. ELISEO R. PONCE TO THE PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES (PIDS) FOR THE PERIOD JULY 1, 2004 UNTIL MAY 30, 2005, SUBJECT TO EXISTING LAWS, POLICIES AND GUIDELINES ON SECONDMENT.

- WHEREAS, the LEYTE STATE UNIVERSITY (LSU), formerly the Visayas State College of Agriculture, is an institution of higher learning, established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a State University by virtue of Republic Act No. 9158 with principal office at Visca, Baybay, Leyte, Philippines;
- WHEREAS, the PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES (PIDS), is a non-stock, non-profit government corporation, created by virtue of Presidential Decree No. 1201, with office and postal address at NEDA sa Makati Building, 106 Amorsolo Street, Legaspi Village, Makati City, Philippines;
- WHEREAS, the PIDS is tasked with the responsibility of providing planning and policy directions needed by agencies of the Government of the Republic of the Philippines;
- WHEREAS, the LSU has in its employ, DR. ELISEO R. PONCE, an academic faculty member with the rank of Professor VI (SG-29) with official station at the Institute of Social Research and Development Studies, LSU, Visca, Baybay, Leyte;
- WHEREAS, the PIDS, through its President, DR. MARIO B. LAMBERTE, has expressed its desire to secure the services of DR. ELISEO R. PONCE by way of an extension of his *Secondment* to the said Agency for a period of eleven (11) months from 01 July 2004 until 31 May 2005;
- WHEREAS, DR. ELISEO R. PONCE, has been earlier appointed by His Excellency, President Joseph Ejercito Estrada to the position of Director of the Bureau of Agricultural Research (BAR), an attached unit of the Department of Agriculture, with principal address as the Department of Agriculture (Central Office), Elliptical Road, Quezon City, Philippines;
- WHEREAS, the Civil Service Commission (CSC) has issued CSC Memorandum Circular No. 19, series of 1999 titled "Additional Provisions and Amendments to CSC Memorandum Circular No. 40, s. 1998" dated 27 August 1999;

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- WHEREAS, Letter c (Secondment) of Section 6 (Other Personnel Movements) of CSC MC 19, s. 1999 clearly stipulates the General Guidelines governing secondment of government personnel in the Civil Service;
- WHEREAS, Item (iii) of Section 6 (Letter c) stipulates that: "Secondment for a period of one year or more, shall be subject to approval by the Commission. IN CASE THE SECONDMENT OF LESS THAN ONE YEAR IS EXTENDED AND SUCH EXTENSION SHALL COVER A TOTAL PERIOD OF ONE YEAR OR MORE, THE EXTENSION SHALL BE SUBJECT TO THE COMMISSION'S APPROVAL."
- WHEREAS, Item (iv) of Section 6 (Letter c) stipulates that: "APPROVAL OF THE SECONDMENT SHALL BE SUBJECT TO THE FOLLOWING CONDITIONS:
 - 1. A MEMORANDUM OF AGREEMENT OR CONTRACT FOR SECONDMENT BETWEEN THE MOTHER AND RECEIVING AGENCY AND CONCURRED IN BY THE EMPLOYEE SHALL BE SUBMITTED TO CSC WITHIN 30 DAYS FROM SIGNING OF THE CONTRACT;
 - A SECONDED EMPLOYEE SHALL NOT BE ALLOWED TO REPORT TO THE RECEIVING AGENCY EARLIER THAN THE DATE OF SIGNING OF THE MEMORANDUM OF AGREEMENT;
 - 2. THE PERIOD OF SECONDMENT SHALL BE FOR A MAXIMUM SHALL BE FOR A MAXIMUM OF THREE (3) YEARS EXCEPT OTHERWISE PROVIDED BY LAW OR AS REQUIRED UNDER BILATERAL/MULTILATERAL AGREEMENTS.
- WHEREAS, Item (v) of Section 6 (Letter c) stipulates that: "ANY VIOLATION OF THE PROVISIONS OF THE MEMORANDUM OF AGREEMENT SHALL BE GROUND FOR DISCONTINUANCE THEREOF WITHOUT PREJUDICE TO THE FILING OF DISCIPLINARY CHARGES AGAINST THE PERSON'S RESPONSIBLE FOR THE VIOLATION."
- WHEREAS, the Board of Trustees of the Visayas State College of Agriculture (now the Leyte State University) passed BOT Resolution No. 9, s. 2001 dated 20 January 2001 on the occasion of the 151st BOT Meeting held at ViSCA, Baybay, Leyte clearly specifying the Guidelines for Secondment of ViSCA Staff;

WHEREAS, Item IV (Terms) of BOT Resolution No. 9, s. 2001 clearly stipulates:

- 1. ViSCA staff can only be seconded in a Philippine government agency or an international organization recognized by the Philippine Government for a period of one (1) year, renewable twice for a total of three (3) years only;
- The seconded staff must return to ViSCA upon the completion of his secondment and serve ViSCA for a period a period equivalent to the number of years he was given the secondment status;
- 3. Presentation of a lecture on lessons learned during his secondment must be done immediately upon his/her return to ViSCA;

LEYTE STATE UNIVERSITY 6521-A Visca, Baybay, Leyte, Philippines



Office of the Secretary of the University and of the Board of Regents

EXCERPT FROM THE APPROVED MINUTES OF THE

17th LSU Board of Regents Meeting 25 June 2004 * LNU, Tacloban City

- 4. The purpose of secondment shall not be to seek employment and any violation thereof can be ground for cancellation of the secondment contract;
- All other provisions as specified in the rules and regulations of the Civil Service Commission for secondment shall apply;

WHEREAS, the Leyte State University fully supports the National Development thrusts of the Republic of the Philippines and finds it an honor that one of its academic staff members has been chosen to actively participate in this important national undertaking, on account of his expertise and leadership;

NOW, THEREFORE, for and in consideration of the foregoing premises, the Board of Regents of the Leyte State University do hereby resolve, as it hereby resolves, to approve the extension of secondment of Dr. Eliseo R. Ponce to the Philippine Institute for Development Studies effective 01 July 2004 until 30 May 2005, Provided That, a Memorandum of Agreement between the Leyte State University and the Philippine Institute for Development Studies be signed between the two parties and, Provided Further That, the MOA be presented to the LSU Board of Regents for confirmation.

DONE this 25th day of June 2004 at Leyte Normal University, Tacloban City, Philippines.

BOARD ACTION: APPROVED

25 June 2004

ATTACHMENT: P

Certified True and Correct:

DANIEL W. TUĎTUD JR.

Board Secretary

cc: OP - 6/1 12-4-0

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LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the University President

23 June 2004

The Honorable Chairman and Members of the LSU Board of Regents

Ladies/Gentlemen:

I am hereby presenting, **FOR INFORMATION** the request of Dr. Mario D. Lamberte of the Philippine Institute for Development Studies (PIDS) for the extension of the Secondment of Dr. Eliseo R. Ponce with PIDS until 31 May 2005.

I would like to inform the Board that Dr. Ponce was appointed by Pres. Joseph Ejercito Estrada to the position as Director of the Bureau of Agricultural Research (DA-BAR) effective 01 July 1998. Dr. Ponce was relieved of his position as Director of DA-BAR in January 2003. Since that time, he moved on to the PIDS on the assumption that he is on Secondment.

I am, therefore, requesting the Board for guidance on this matter.

Very truly yours,

PAGIENCIA P. MILAN University President

BOARD ACTION

DATE

23 June 2004



PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES

Surian sa mga Pag-aaral Pangkaunlaran ng Pilipinas

Sowice through policy research THE UP THE PRESIDER

NEDA sa Makati Building, 106 Amorsolo Street, Legaspi Village, 1229 Makati City, Philipping Fax: (632) 816-1091 • Tel: 893-8350, 893-9573, 893-9578 • http://www.pids.gov.pi

wishy

8 June 2004

Dr. Paciencia P. MilanPresident
Leyte State University
Baybay, Leyte

Dear Dr. Milan:

This is in connection with the ongoing arrangement between the Leyte State University (LSU) and the Philippine Institute for Development Studies (PIDS) covering the secondment of Dr. Eliseo Ponce to the PIDS until June 30, 2004 to work on the project "Agriculture Technology, Governance & Productivity".

We would like to thank the University for allowing us to tap the services of Dr. Ponce in the conduct of this research activity. His dedication and commitment to the project are beyond measure. He has also actively advocated the results/findings of the project through the conduct of a series of brown bag sessions and seminars within or outside the PIDS.

Apart from this, Dr. Ponce has been very cooperative and generous in sharing his expertise to all the Institute's research undertakings in agriculture by way of providing comments/suggestions that would further enhance/improve the substantive aspect of the research.

Unfortunately, the project could not be completed by the time the expiration of Dr. Ponce's secondment to the PIDS is due because of the difficulty in the data collection encountered during its implementation. Dr. Ponce believes that the project could see its final completion by May 31, 2005.

In this regard, may we request from the University permission to extend Dr. Ponce's secondment to PIDS until May 31, 2005 to enable him to complete his work with the Institute.

We believe that Dr. Ponce is the only person highly capable of achieving the successful completion of the above cited project.

We hope that you would act positively on this request.

Thank you and warm regards.

Very truly yours,

MARIO B. LAMBERTE
President

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Republic of the Philippines

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex, Diliman 1126 Quezon City

100 Years of Service; Civil Service at its Best,

PONCE, Eliseo R.

Re: Secondment

March 11, 2004 SSCA PA

MS. PACENCIA P. MILAN

President Leyte State University Visayas State College of Agriculture Baybay, Leyte

Dear Ms. Milan:

This refers to the request of Mario B. Lamberte, President, Philippine Institute for Development Studies (PIDS) to approve the Memorandum of Agreement (MOA) for the secondment of Dr. Eliseo Ponce, Faculty Member, Leyte State University, to PIDS.

It was represented that Dr. Ponce was seconded to the Bureau of Agricultural Research (BAR) effective July 1, 1998 renewable every year 'for a period of six years' subject to a MOA between LSU-VISCA and the Department of Agriculture (DA), BAR's mother agency; and, approval by this Commission. Perusal of the documents submitted herein, however, shows that the MOA between LSU-VISCA and the DA cited in the LSU-VISCA Board of Trustees Minutes of meeting was not submitted to us.

We are also in a quandary as to why the LSU-VISCA agreed to second Dr. Ponce to BAR sometime in September, 1998 when he was already appointed by the President on July 1998. Needless to say, the secondment agreement was no longer necessary considering that Dr. Ponce was then already employed with the BAR.

In view thereof, we are requesting your office to furnish us a copy of the said MOA concerning Ponce's secondment to BAR duly approved by this Commission, for us to properly evaluate the instant request. Additionally, we need your comments on the issue of Dr. Ponce's appointment as Director of BAR in July, 1998 and how this relates to his alleged secondment to BAR in September 1998.

Very truly yours,

By authority of the Commission:

Officer-In-Charge
Office for Legal Affairs

March 11, 2004 MVM\KPZ\X3\y13/juvy

MALACAÑANG MANILA

1 July 1998

Sir:

Pursuant to the provisions of existing laws, you are hereby appointed DIRECTOR, BUREAU OF AGRICULTURAL RESEARCH.

By virtue hereof, you may qualify and enter upon the performance of the duties of the office furnishing this Office and the Civil Service Commission with copies of your Oath of Office.

for to the

MR. ELISEO R. PONCE
Thru: The Honorable
The Secretary of Agriculture
Diliman, Quezon City



Republic of the Philippines

DEPARTMENT OF AGRICULTURE CEIVED

Office of the Secretary

Elliptical Road, Diliman, Quezon City

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1 July 1998

Dr. SAMUEL S. GO
President
Visayas State College of Agriculture
ViSCA, Baybay, Leyte

Dear President Go:

This is to request the full-time detail of Dr. ELISEO R. PONCE, ViSCA PROFESSOR, as Director of the Bureau of Agricultural Research (BAR) effective 1 July 1998.

Dr. Ponce has been involved in the formulation of the 1997 Agriculture Modernization Law. The new administration feels that he is the best person to take the leadership in the department in the implementation of the provisions on the R & D components of the new law.

I understand that Dr. Ponce has one graduate course this semester in addition to graduate thesis advising. The department will allow Dr. Ponce to continue handling his instructional responsibilities for the rest of the current school year.

I anticipate a favorable response from your office. Further, the department looks forward to working with ViSCA as it discharges its functions as a national multi-commodity research and development center.

With best wishes.

Sincerely,

WILLIAM D. DAR

Acting S tary







Center for Social Research

Visayas State College of Agriculture 6521-A ViSCA, Baybay, Leyte

Tel/Fax #: (053) 327-5621 or (053) 335-2621

21 July 1998

Dr. Samuel S. Go President Visayas State College of Agriculture ViSCA, Baybay, Leyte

Through:

The Academic Personnel Board

ViSCA, Baybay, Leyte

Dear Sir:

The Personnel Committee of the Center for Social Research interposes no objection to the full-time detail of Dr. Eliseo R. Ponce as Director of the Bureau of Agricultural Research (BAR) of the Department of Agriculture effective July 1, 1998. We feel that Dr. Ponce's appointment to this important position is a recognition of his expertise and leadership which he clearly manifested through his involvement in the formulation of the 1997 Agriculture and Fishery Modernization Law including the preparation of the Implementing Rules and Regulations. ViSCA should feel proud and honored for this significant development.

Dr. Ponce's current involvement in instruction shall continue this school year. His minor responsibilities in research and extension at the Center will be taken care of by other Center staff.

Very truly yours,

CSR Personnel Committee

EFREN B. SAZ - Member

MYRNA M. AVILA - Member

AURORA T.W. TABADA - Member

SALVADOR/C. DAGOY - Member

BASILIO A. DABUET - Chairman

MINUTES OF THE MEETING OF THE ACADEMIC PERSONNEL BOARD HELD AT THE OVPA CONFERENCE ROOM AT 9:30 A.M. ON AUGUST 3, 1998

PRESENT:

Or. Vicente A. Quiton - Chairman
Or. Nerelito P. Pascual - Member
Or. Justiniano L. Seroy - Member
Or. Lelita R. Gonzal - Member
Or. Salvador C. Dagoy - Member
Ms. Lourdes B. Cano - Secretary

ABSENT:

Dr. Oscar B. Posas

- On official travel

The meeting was called to order at 9:30 A.M.

Matters taken up:

1. Request of Acting Secretary of Agriculture, William D. Dar, for the full-time detail of Dr. Eliseo R. Ponce as Director of the Bureau of Agricultural Research (BAR) effective July 1, 1998. The request is duly endorsed by the CSR Personnel Committee.

APB Action:

Instead of full-time detail, the APB is recommending for approval the secondment of Dr. Eliseo R. Ponce at the Bureau of Aricultural Research effective July 1. 1998 renewable every year for period of six years. Dr. Salvador C. Dagoy volunteered to take over the teaching load of Dr. Ponce at the DAGE.

The secondment should be covered by a written agreement between the mother agency and the receiving agency and concurred by the employee seconded and should be submitted to the Civil Service Commission for record purposes. Payment of salaries of seconded employee shall be borne by the seconding agency. In case of a lower compensation, the mother agency shall pay the difference. The seconded employee shall be on leave without pay in his mother agency for the duration of his secondment and during such period, he may earn leave credits which are commutable immediately thereafter at and payable by the receiving agency.

There being no other matters to take up, the meeting adjourned at 11:00 A.M.

Certified Correct:

TERESITA L. QUIÑANOLA Recording Secretary

LOURDES B. CANO

2/Arotary

VICENTE A. QUITON

Chairman

RECOMMENDING APPROVAL:

LELITA R. GONZAL

Member:

NERELITO P. PASCUAL

Momber

(OB) OSCAR B. POSAS

. . . Member

APPROVED:

SALVADOR C. DAGOY

. Membyr

JUST MIAND L. SEROY

Member

President

SECONDMENT OF FACULTY MEMBER FOR APPROYAL

Name

Position

Effectivity

PONCE, Eliseo R.

Professor V

July 1, 1998

Note: Recommendation has been passed through the Academic Personnel Board. (030378)

Submitted by:

LOURDES B. CANO Admin. Officer V/ Head, HRMDO (080398)

Noted:

SAMUEL S. GO President

MINUTES OF THE 148th VISCA BOARD OF TRUSTEES MEETING

September 24, 1998 Sulo Hotel, Quezon City

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Secondment of Dr. Eliseo R. Ponce

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Dr. C. Balagapo asked the Chair the difference between secondment and detail. Commissioner E. Garcia then explained that when a staff is seconded, the mother agency does not pay the salary of the seconded employee, but by the seconding agency. Detail, on the other hand, requires that the mother agency shall pay the salary of the seconded staff. There being no objections on the secondment of Dr. E. Ponce, the Board then passed:

Board Resolution No. 59, s. 1998

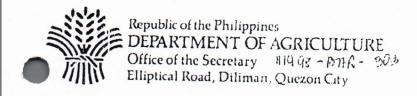
Confirming the secondment of Dr. Eliseo R. Ponce at the Bureau of Agricultural Research effective 01 July 1998, renewable every year, for a period of six years. The secondment shall be covered by a written agreement between the mother agency, the Visayas State College of Agriculture (ViSCA), and the receiving agency, the Department of Agriculture (DA), and should be submitted to the Civil Service Commission for record purposes. Payment of salaries of seconded employee shall be borne by the seconding agency. In case of a lower compensation, the mother agency shall pay the difference. The seconded employee shall be on leave without pay in his mother agency for the duration of his secondment and during such period, he may earn leave credits which are commutable immediately thereafter and payable by the receiving agency.

BOT Action:

APPROVED

Date:

24 September 1998





13 November 1998

Dr. Samuel S. Go President Visayas State College of Agriculture Baybay, Leyte

Dear Dr. Go:

This has reference to our earlier letter regarding the salary of Dr. Eliseo R. Ponce, the Director of the Bureau of Agricultural Research (BAR).

The Department of Agriculture (DA) would like to request that at least for the first year, the Visayas State College of Agriculture (ViSCA) will detail him to BAR with pay. This is the same arrangement that was granted by the University of the Philippines at Los Baños (UPLB) to Dr. Rex L. Navarro, the present Director of the Agricultural Training Institute (ATI). Attached is his appointment as BAR Director by President Joseph E. Estrada.

The DA through BAR will provide for his travel allowances, per diems and other benefits in the conduct of his roles and responsibilities as Bureau Director.

We look forward to your favorable action to this request.

Thank you and warm regards,

Very truly yours,

WILLIAM D. DAR

Cei. a.Ce

Acting Secretary

HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

December 4, 1998

Dr. Samuel S. Go President, ViSCA ViSCA, Baybay, Leyte

Quoted hereunder for your information is an excerpt from the Minutes of the Academic Personnel Board Meeting (dtd. 12/03/98), regarding the Letter request of Secretary William D. Dar to detail Dr. Eliseo R. Ponce to BAR-DA during his first year of stay at DAR instead of a secondment.

APB Action:

Since Dr. Ponce is now considered as seconded to BAR-DA, his detail for one (1) year is recommended for approval, to take effect upon BOT action. His salary for 1998 shall be subject to availability of funds.

LOURDES B. CANO OIC Director, HRMDO

cc:

Records ODI OVPAA KRMDO

ACTION MEMORANDUM

I. TITLE: Request of the Department of Agriculture Secretary to Detail Dr. E. R. Ponce at the Bureau of Agricultural Research (BAR)

II. INFORMATION

The BOT thru BOT Resolution No. 59, s. 1998, confirmed the secondment of Dr. Eliseo R. Ponce at the Bureau of Agricultural Research effective 01 July 1998, renewable every year, for a period of six years. In a letter dated 13 November 1998, DA Secretary William Dar requested the ViSCA President that at least for the first year, ViSCA will detail Dr. Ponce to BAR with pay, citing the same arrangement with UPLB and ATI, on the case of Dr. Rex L. Navarro.

The Academic Personnel Board of ViSCA in a meeting dated 3 December 1998, recommended for approval Dr. Ponce's detail at BAR for one year, effective upon BOT approval, however, his salary for 1998 shall be subject to availability of funds.

III. ACTION REQUIRED

Confirmation of the APB recommendation to detail Dr. Eliseo R. Ponce at the Bureau of Agricultural Research (BAR) for one year.

IV. PROPOSED RESOLUTION

Board Resolution No. ___, s. 1998

Confirming the detail of Dr. Eliseo R. Ponce at the Bureau of Agricultural Research (BAR) for one year, effective upon BOT approval. His 1998 salary will be subject to availability of funds.

Board Action: APPROVED

Date: 7 December 1998

i. Request of Secretary William D. Dar of the Department of Agriculture for the Detail of Dr. Eliseo Ponce to the Bureau of Agricultural Research (BAR)

The Board of Trustees through resolution No. 59, s. 1998 confirmed the secondment of Dr. Eliseo R. Ponce to the Bureau of Agricultural Research (BAR) effective July 1, 1998, renewable every year, for a period of six years. In a letter dated November 13, 1998, Secretary William Dar of the Department of Agriculture requested the ViSCA President that at least for the first year, ViSCA will detail Dr. Ponce to BAR with pay, citing the same arrangement with UPLB and ATI, on the case of Dr. Rex Navarro.

The Academic Personnel Board of ViSCA in a meeting on December 3, 1998 recommended for approval Dr. Elisco Ponce's detail to BAR for one year, effective upon BOT approval. However, his salary for 1998 shall be subject to the availability of funds.

Dr. S. Go informed the Board that ViSCA will have a little problem since the salary of Dr. E. Ponce has already been appropriated for something else during the year thinking that with his appointment as Director of BAR, he will receive his salary from BAR. Dr. S. Go added that if the request for detail will be approved by the Board, he will also request Sec. Dar to support ViSCA financially.

The Board went over the documents including the appointment of Dr. Eliseo Ponce to BAR which was issued by Pres. Joseph E. Estrada dated July 1, 1998.

After discussing the request and other details on the present status of Dr. E. Ponce taking into consideration the professor position he is still occupying at ViSCA and his appointment as Director of BAR, Commissioner E. Garcia suggested that the Board will not act yet on the request of Dr. W. Dar.

The Board requested Dr. S. Go and Commissioner E. Garcia to discuss with Sec. W. Dar the double appointment issue involved if Dr. E. Ponce continues to actively occupy his position in ViSCA by receiving his salary from the College since he has been duly appointed as Director of BAR.

Board Action: DEFERRED

Date: 7 December 1998

MINUTES OF THE 150th VISCA BOARD OF TRUSTEES MEETING 3 March 1999, LIT, Tacloban City

VI. MATTERS ARISING FROM THE APPROVED MINUTES

Secondment of Dr. E. R. Ponce

Commissioner E. A. Garcia informed the members of the Board that Dr. Dar of the Department of Agriculture has already signified to pay the salary of Dr. E. R. Ponce.