



LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the Secretary of the University  
and of the Board of Regents

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**EXCERPT FROM THE APPROVED MINUTES OF THE**

**17<sup>th</sup> LSU Board of Regents Meeting**

**25 June 2004 \* LNU, Tacloban City**

**Change of Employment Status of Ms. Rufina F. Capuno**  
**From Lumpsum Position to Regular Plantilla Position**

**Board Resolution No. 49, s. 2004**


Approving the change of employment status of Ms. Rufina F. Capuno from Lumpsum Position to Regular Plantilla Position effective upon Board approval, subject to existing rules and regulations.

BOARD ACTION: **APPROVED**

Date : 25 June 2004

ATTACHMENT: M

**Certified True and Correct:**

  
**DANIEL M. TUDTUD JR.**  
Board Secretary

cc: HRMO 7/7/06



**LEYTE STATE UNIVERSITY**  
6521-A Visca, Baybay, Leyte, Philippines

**Office of the University President**

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23 June 2004


**The Honorable Chairman and  
Members of the LSU Board of Regents**

*Ladies/Gentlemen:*

I am hereby endorsing the recommendation for the **"Change of Employment Status of Ms. Rufina F. Capuno"** from lumpsum to regular plantilla position which will take effect upon Board approval. The recommendation was prepared by the Human Resource Management Office (HRMO), approved and endorsed by the University Academic Personnel Board.

I am, therefore, recommending the same **FOR APROVAL** by the Board of Regents.

Very truly yours,

  
PACIENCIA P. MILAN  
*University President*

BOARD ACTION : \_\_\_\_\_  
DATE : 23 June 2004

# LEYTE STATE UNIVERSITY


Visca, Baybay, Leyte

## CHANGE OF STATUS OF APPOINTMENT FROM LUMP SUM TO ITEM

### FOR BOARD OF REGENTS CONFIRMATION

	<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>
1.	CAPUNO, Rufina F.	Assistant Prof. 1	Dept. of Economics

Noted:

  
PACIENCIA P. MILAN  
President

Submitted by:



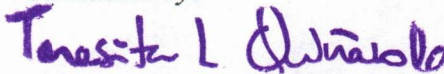
TERESITA L. QUIÑANOLA  
HRMO IV  
06/07/04

*EXCERPT FROM THE APPROVED MINUTES OF THE MEETING OF THE ACADEMIC  
PERSONNEL BOARD DATED MAY 19, 2004 at 9:30 A.M.*

18. Endorsement by the DE Personnel Committee to the request of Mrs. Rufina F. Capuno to be given a plantilla item after completion of her MS degree in Ag. Economics on March 2003.

*APB Action: Recommending for approval, subject to BOR approval. Mrs. Capuno who is holding the position of Assistant Professor 1 was already allocated plantilla position and since there is no faculty member who has a master degree with the position of Assistant Professor 1, a ranking is not required.*

Submitted by:



TERESITA L. QUIÑANOLA  
Secretary, APB