



LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte 6521 A
Philippines

Office of the Secretary of the University
and of the Board of Regents

USE OF INCOME

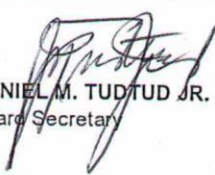
Board Resolution No. 52, s. 2004

Approving the Use of Income from the LSU-Isabel campus, Isabel, Leyte, as presented.

PARTICULARS	AMOUNT	REMARKS
LSU-Isabel Campus For the Period February 2004 to April 2004		<i>Instruction:</i>
A. TUITION FEES AND OTHER SCHOOL FEES		
<u>Instruction</u>		
Construction of Power House	30,000.00	From the amount allotted for instruction P30,000 is to be utilized for the construction of a power house in the upper campus. It may be noted that fluctuating current is oftentimes experienced due to the increasing number of electrical gadgets installed especially computers for instructional use. Such situation may also cause destruction of these said electrical equipment. Thus, the administration deems it is necessary to a cpower house in connection with the installation of transformer in the upper campus to eliminate such problem.
Walling of the 2-room industrial electricity building	31,000.00	
Cabinets	20,000.00	
2 CR for the Computer Lab & Industrial Electricity building	20,000.00	
Faculty Development Fund	60,043.12	
<u>AUGMENTATION:</u>		
Equipment	98,630.00	This first semester of SY 2004-2005, enrollment is projected to increase especially because BSIT and BEED course are now in the 3rd year of implementation, thus additional sections will be created. With this situation, an amount of P31,000.00 is allocated for the walling of the existing proposed 2-room industrial electricity building to help solve the problem on lack of classrooms. An additional amount P10,000 is also needed for the construction of 1 unit comfort room for the said building.
MOOE	62,413.13	
TOTAL	322,086.25	
		Another P20,000 is deemed necessary for the construction of cabinets in the Biology, Chemistry and Physics laboratory rooms so that all apparatus in these classrooms will be well kept and in order.
		The Computer laboratory is one of the busiest classrooms in the campus. All students regardless of course taken will be in this room for their computer instruction. However, this room lacks comfort room for instructors and students use. Thus, an amount of P10,000 is allocated for this purpose.
		Instructors also need to update themselves to keep abreast with the current trend in teaching. Thus, it would be necessary for them to attend seminars and workshops to prepare them for an improved and quality teaching this first semester of SY 2004-2005. Hence, an amount of P60,043.12 is allocated for faculty development.
		<i>Augmentation:</i>
		Equipment:
		1 unit computer 30,000 for office use
		w/ accessories
		2 units Printer 19,600 for Supply & Personnel Office
		LQ 300+
		2 units electronic 13,200.00 for acctng. Office &
		calculator supply office
		2 pcs Swivel 8,400.00 for Acctng &
		chair w/ arm Registrar Office
		2 units electric 5,000.00 for College Sec &
		fan School clinic
		1 unit electric 8,450.00
		portable planer
		1 unit 5.5 HP 13,980.00
		Engine
		TOTAL 98,630.00

Board Action: APPROVED
Date: 25-Jun-04
Attachment: N

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

cc: Isabel Campus


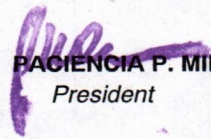
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LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

RECAPITULATION OF BUDGET PROPOSALS

Utilization of Income (COA Circular No. 2002-02)

Particulars	LSU - Main Campus	Isabel Campus	Villaba Campus	Alang-alang Campus	Tolosa Campus	Total
I. SOURCE OF INCOME						
Tuitions and Other Fees	2,229,206.13	267,379.50	200,000.00	427,843.34	53,235.70	3,177,664.67
Income for Other Services	1,817,364.87	25,838.00				1,843,202.87
Income from Business Operations	347,452.19					347,452.19
Other Income	4,772,778.97	28,868.75				4,801,647.72
TOTAL ACTUAL DEPOSITS	9,166,802.16	322,086.25	200,000.00	427,843.34	53,235.70	10,169,967.45
II. PROJECTED EXPENSES						
A. TUITION AND OTHER FEES						
Instruction Use/Augmentation						
Personal Services	15,000.00			28,200.00		43,200.00
Maintenance & Other Operating Expenses	2,350,890.00	223,456.25	200,000.00	364,822.60	53,235.70	3,192,404.55
Capital/Equipment Outlay	1,172,395.00	98,630.00		135,000.00		1,406,025.00
Sub-total	3,538,285.00	322,086.25	200,000.00	528,022.60	53,235.70	4,641,629.55
B. INCOME FROM BUSINESS OPERATIONS AND OTHER SERVICES						
Personal Services	291,200.00					291,200.00
Maintenance & Other Operating Expenses	2,504,110.00					2,504,110.00
Capital/Equipment Outlay	330,605.00					330,605.00
Sub-total	3,125,915.00	-	-	-	-	3,125,915.00
TOTAL PROJECTED EXPENSES	6,664,200.00	322,086.25	200,000.00	528,022.60	53,235.70	7,767,544.55
<div> <div> Certified Correct:  VELMA P. BONTUYAN Budget Officer III </div> <div> Concurred by:  PACIENCIA P. MILAN President </div> </div>						

** Includes the unutilized income of P101,265.94

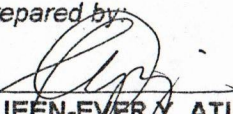
LEYTE STATE UNIVERSITY - ISABEL CAMPUS
INAVS, Isabel Leyte

REPORT OF ACTUAL INCOME

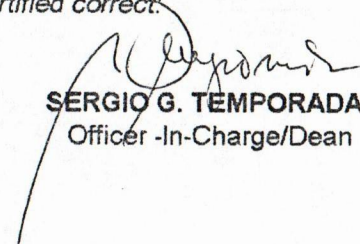
February 2004 to April 2004
(IN PESOS)

DEPARTMENT / AGENCY	ACCOUNT DESCRIPTION	FEB 2004	MAR 2004	APRIL 2004	TOTAL	REMARKS
SUC - LSU - MAIN CAMPUS	Tuition Fees	20,298.50	170,725.00	33,194.00	224,217.50	
	Certification Fees	600.00	1,840.00	1,435.00	3,875.00	
LEYTE STATE UNIVERSITY- ISABEL CAMPUS	Transcript of Records	240.00	660.00	2,985.00	3,885.00	
	Athletics & Recreation Fees	236.00	2,388.00	3,558.00	6,182.00	
	Library Fees	190.00	1,610.00	2,670.00	4,470.00	
	Registration Fees	185.00	1,475.00	2,235.00	3,895.00	
	Medical/Dental & Lab.Fees	310.00	2,495.00	4,800.00	7,605.00	
	Rental	6,100.00	6,200.00	300.00	12,600.00	
	Fines & Penalties	150.00	200.00	910.00	1,260.00	
	Other Income fr Sch.Bus.Operations	8,256.50	6,388.00	14,224.25	28,868.75	
	Other Income	207.00	1,944.00	9,827.00	11,978.00	
	Graduation Fees			13,250.00	13,250.00	
	Total	36,773.00	195,925.00	89,388.25	322,086.25	

Prepared by:


QUEEN-EVER Y. ATUPAN
Accountant I

Certified correct:


SERGIO G. TEMPORADA
Officer -In-Charge/Dean

Republic of the Philippines
LEYTE STATE UNIVERSITY – ISABEL CAMPUS
Isabel Leyte

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the school has available funds from Tuition Fees and Other Income in the amount of **THREE HUNDRED TWENTY TWO THOUSAND EIGHTY SIX & 25/100 PESOS ONLY (P 322, 086.25)** from February 1, 2004 to April 30, 2004.

Done this 19th day of May 2004.


QUEEN-EVERY ATUPAN
Accountant I

JUSTIFICATION FOR USE OF INCOME

AGENCY: LEYTE STATE UNIVERSITY - ISABEL CAMPUS

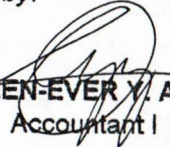
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Total		322,086.25	Augmentation: An amount of P 83, 830.00 is allotted for the purchase of additional equipment as follows:												
			<table><tr><td>Equipment:</td><td>Amount:</td><td>Remarks:</td></tr><tr><td>1 1 unit Computer w/ accessories</td><td>P 30,000.00</td><td>for supply office use</td></tr><tr><td>2 2 units Printer LQ 300+</td><td>19,600.00</td><td>for supply office and Personnels Office use</td></tr><tr><td>3 2 units Electronic calculator</td><td>13,200.00</td><td>to replace the unserviceable electronic</td></tr></table>	Equipment:	Amount:	Remarks:	1 1 unit Computer w/ accessories	P 30,000.00	for supply office use	2 2 units Printer LQ 300+	19,600.00	for supply office and Personnels Office use	3 2 units Electronic calculator	13,200.00	to replace the unserviceable electronic
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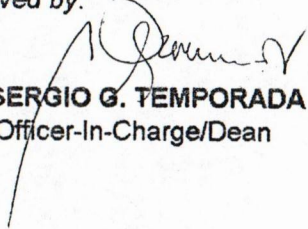
AGENCY: LEYTE STATE UNIVERSITY - ISABEL CAMPUS

	PARTICULARS	OBJECT CODE	AMOUNT	JUSTIFICATIONS
				<p>calculator in the accounting office & for the supply office use.</p> <p>4 2 pcs. Swivel chair w/ arms 8,400.00 for the Accounting and Registrars office</p> <p>5 2 units Electric fan 5,000.00 for the college sec. and school's clinic.</p> <p>6 1 unit electric portable planer 8,450.00 for repairs and building construction.</p> <p>7 1 unit 5.5HP Engine 13,980.00 to drive the farms power sprayer for our mango production project.</p> <p style="text-align: right;">Total <u>P 98,630.00</u></p> <p>The remaining amount for the schools budget augmentation amounting to P 62,413.13 is allocated for the Maintenance and Other Operating Expenses (MOOE), which covers some the expenses incurred for our various repairs of classrooms and buildings, labor and chemicals for our mango production project, travel, supplies and materials and other operating expenses.</p>

Prepared by:


QUEEN-EVER Y. ATUPAN
 Accountant I

Approved by:


SERGIO G. TEMPORADA
 Officer-In-Charge/Dean