



Office of the Secretary of the University
and of the Board of Regents

USE OF INCOME

Board Resolution No. 26, s. 2004

Approving the Use of Income from the LSU-Alangalang campus, as presented.

PARTICULARS	AMOUNT	REMARKS	
LSU-Alangalang Campus For the Period December 1, 2003 to February 29, 2004			
A. TUITION FEES AND OTHER SCHOOL FEES			
<u>Teachers & Students Welfare Fund</u>			
Personal Services 703 Salaries & Wages-Part Time Pay	4,845	The amount requested shall be for the payment of salaries of part time instructor.	
<u>Maintenance & Other Operating Expenses</u>			
221 Office Equipment	4,300	The amount herein proposed shall be used to cover maintenance and operating expenses related to instruction.	
751 Traveling Expenses-Local	41,292.75		
753 Training & Seminar Expenses	9,000		
755 Office Supplies Expenses	28,976		
762 Agricultural Supplies Expenses	12,816		
768 Cooking Gas Expenses	350		
786 Subscription Expenses	5,360		
Sub-Total	102,094.25	Part of the amount herein requested was use to augment expenses in excess of the Schools budgetary allocation for MOOE for CY 2003 and part of which will be for expenditures not included in CY 2004 MOOE appropriation.	
B. AUGMENTATION			
<u>Maintenance & Other Operating Expenses</u>			
751 Traveling Expenses	9,506.28		
758 Food Supplies Expenses	7,338.00		
761 Gasoline, Oil & Lubricants Exp.	1,376.40		
780 Adverstising Expenses	700.00		
782 Rent Expenses	21,000.00		
792 Auditing Services	1,500		
823 Repairs & Maint - IT Eqpt. & Software	5,850.00		
841 Repairs & Maint - Motor Vehicles	630.00		
892 Fidelity Board Premiums	7,875		
969 Other Maintenance & Operating Expenses	7,595.79		
	63,371		
<u>Other Income from School Services</u>			
772 Telephone Services	1,410.78		
853 Agricultural Expenses	27,207		
969 Other Maintenance & Operating Expenses	7,466.73		
	36,084.51		
GRAND TOTAL	206,395.23		

Board Action: **APPROVED**
Date: 16-Mar-04
Attachment: U

DANIEL M. TUDTUD JR.
Board Secretary

cc: FMO
Budget Office
LSU-Alangalang Campus



LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the University President

16 March 2004

The Honorable Chairman and
Members of the LSU Board of Regents


Ladies/Gentlemen:

Pursuant to COA Circular No. 2000-02, I respectfully submit the proposed utilization of income of the Leyte State University including its satellite campuses.

In support of the above proposal, I am attaching the item-by-item justification and the certifications of the actual income collected and deposited with the authorized depository bank.

I am, therefore, requesting **FOR APPROVAL** of our special budgets.

Very truly yours,


PACIENCIA P. MILAN
President

BOARD ACTION : _____
DATE : 16 March 2004

LEYTE STATE UNIVERSITY

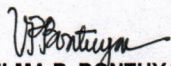
Visca, Baybay, Leyte

RECAPITULATION OF BUDGET PROPOSALS


Utilization of Income (COA Circular No. 2002-02)

Particulars	LSU-Main Campus	Isabel Campus	Villaba Campus	Alang-alang Campus	Tolosa Campus	Total
I. SOURCE OF INCOME						
Tuition Fees & Other Fees	4,108,302.41	214,964.50		196,772.50	118,013.56	4,638,052.97
Income from Other Services	2,286,829.54	3,220.00		33,422.95		2,323,472.49
Income from Business Operations	140,197.50	11,261.25	90,000.00	32,539.51		273,998.26
Other Income	619,821.58	2,400.50		3,699.24		625,921.32
Total Actual Deposits	7,155,151.03	231,846.25	90,000.00	266,434.20	118,013.56	7,861,445.04
II. PROJECTED EXPENSES						
A. TUITION AND OTHER FEES						
Instruction Use/Augmentation						
Personal Services	10,875.00			4,845.00		15,720.00
Maintenance and Other Operating Expenses	2,497,620.00	231,846.25		201,550.23	118,013.56	3,049,030.04
Capital/Equipment Outlay	814,413.00					814,413.00
Sub-total	3,322,908.00	231,846.25	-	206,395.23	118,013.56	3,879,163.04
B. INCOME FROM BUSINESS OPERATIONS AND OTHER SERVICES						
Personal Services	62,981.00					62,981.00
Maintenance and Other Operating Expenses	1,504,847.00		90,000.00			1,594,847.00
Capital/Equipment Outlay	177,900.00					177,900.00
Sub-total	1,745,728.00	-	90,000.00	-	-	1,835,728.00
Total Projected Expenses	5,068,636.00	231,846.25	90,000.00	206,395.23	118,013.56	5,714,891.04

Submitted by:


VELMA P. BONTUYAN
 Budget Officer

Concurred by:


PACIENCIA P. MILAN
 President

LEYTE STATE UNIVERSITY
College of Environmental and Agricultural Technology
ALANGALANG CAMPUS
Alangalang, Leyte

PROPOSED BUDGETARY BREAKDOWN BY OBJECT OF EXPENDITURES

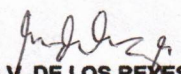
Use of Income


For the Period December 1, 2003 to February 29, 2004

Particulars	Amount	Remarks
Tution and Other School Fees:		
Teachers & Student Welfare Fund		
Peronal Services		
703 Salaries & Wages-Part time Pay	4,845.00	The amount requested shall be for the payment of salaries of part time instructor.
Sub-total	4,845.00	
Maintenance & Other Operating Expenses		
221 Office Equipment	4,300.00	The amount herein proposed shall be used to cover maintenance and operating expenses related to instruction.
751 Traveling Expenses-Local	41,292.75	
753 Training & Seminar Expenses	9,000.00	
755 Office Supplies Expenses	28,975.50	
762 Agricultural Supplies Expenses	12,816.00	
768 Cooking Gas Expenses	350.00	
786 Subscription Expenses	5,360.00	
Sub-total	102,094.25	
Total Teachers & Student Welfare Fund	106,939.25	
Augmentation :		
Maintenance & Other Operating Expenses		
751 Traveling Expenses	9,506.28	Part of the amount herein requested was use to augment expenses in excess of the Schools budgetary allocation for MOOE for CY 2003 and part of which will be for expenditures not included in CY 2004 MOOE Appropriations.
758 Food Supplies Expenses	7,338.00	
761 Gasoline Oil & Lubricants Expenses	1,376.40	
780 Advertising Expenses	700.00	
782 Rent Expenses	21,000.00	
792 Auditing Services	1,500.00	
823 Repairs & Maint. - IT Equipt. & Software	5,850.00	
841 Repairs & Maint. - Motor Vehicles	630.00	
892 Fidelity Bond Premiums	7,875.00	
969 Other Maintenance & Operating Exp.	7,595.79	
Sub-total	63,371.47	
Other Income from School Services		
772 Telephone Services	1,410.78	
853 Agricultural Expense	27,207.00	
969 Other Maintenance & Operating Exp.	7,466.73	
Sub-Total	36,084.51	
Total Fund for Augmentation	99,455.98	
Grand Total	206,395.23	

Prepared by:

Submitted by:


ELDA V. DE LOS REYES
 Accountant I

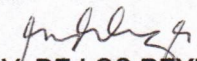

PABLO B. PEDRERA
 College Administrator II

**LEYTE STATE UNIVERSITY
ALANGALANG CAMPUS
Alangalang, Leyte**


**SOURCE OF INCOME
For the Period November 15, 2003 to January 31, 2004**

<u>ACCOUNT NAME</u>	<u>ACCOUNT CODE</u>	<u>AMOUNT</u>
Tuition & Other School Fees		
Registration Fee	606	2,430.00
Athletics & Cultural Fees	612	1,747.50
Library Fees	618	3,317.50
Transcript of Records Fees	624	450.00
Other Service Income	628	26,262.95
Fines & Penalties - Service Income	629	3,615.00
Tuition Fees	644	188,827.50
Sub-Total		<u>226,650.45</u>
Other Income from School Services		
Interest Income	664	1,860.24
Rent Income	642	1,839.00
Other Business Income	648	32,539.51
Clearance & Certification Fees	613	3,545.00
Sub-Total		<u>39,783.75</u>
Grand Total		<u>266,434.20</u>

Prepared and Certified Correct:


ELDA V. DE LOS REYES
Accountant I


Noted:


PABLO B. PEDRERA
College Administrator II

CERTIFICATION

THIS IS TO CERTIFY that the **LEYTE STATE UNIVERSITY -
ALANGALANG CAMPUS**, Alangalang, Leyte, had collected and
deposited the amount of **TWO HUNDRED SIXTY SIX THOUSAND
FOUR HUNDRED THIRTY FOUR PESOS & 20/100
(P266,434.20)** representing **Tuition and Other Fees** for the period
November 15, 2003 to January 31, 2004.

This certification is issued this 26th day of February 2004 to
support the School's Proposed Budget for Use of Income, for the
period December 01, 2003 to February 29, 2004.


ELDA V. DE LOS REYES
Accountant I