



Office of the Secretary of the University
and of the Board of Regents

USE OF INCOME

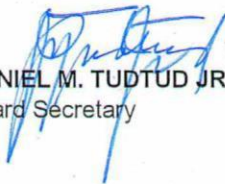
Board Resolution No. 76, s. 2004

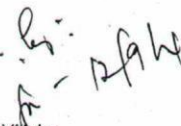
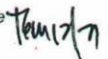
Approving the Use of Income from the LSU-Villaba campus, as presented.

PARTICULARS	AMOUNT	REMARKS
As of June 30, 2004		
Income from Tuition Fees & Other Income		
Administration:		
MOOE-Augmentation		
1 unit Comp. machine	4,500	To be utilized by the Agricultural Technology Department.
1 unit printer, (LX 300+)	7,000	To be used by the office of the Registrar.
Supplies & Materials	75,000	The amount is allocated for the purchase of materials for the repair of the canteen.
Wages - Laborer	30,000	The amount will be utilized for the wages of the laborer for the repair of the canteen.
Repair Isuzu-Fuego Vehicle	20,000	The amount will be utilized for the repair of the Isuzu-Fuego.
Payment for Lodging	4,500	The amount will be allocated for the lodging of LSU-Villaba faculty & staff during the LSU-Anniversary at main campus.
Total	141,000	

Board Action: APPROVED
Date: 27-Oct-04
Attachment: N

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

perd. by: 
cc: LSU-Villaba
FMO
Budget Office 

649 Student popln/campus *Item "121"*

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

RECAPITULATION OF BUDGET PROPOSALS

Utilization of Income (COA Circular No. 2002-02)

** rules apply to all*
** if funds are available*

Particulars	LSU - Main Campus	Isabel Campus	Villaba Campus	Alang-alang Campus	Tolosa Campus	Total
I. SOURCES OF INCOME						
Tuitions and Other Fees	5,358,884.98	1,103,544.36	37,000.00	824,812.25	165,731.40	7,489,972.99
Income for Other Services	761,472.25					761,472.25
Income from Business Operations	3,206,431.80					3,206,431.80
Other Income	1,396,785.42	84,091.72	104,000.00	51,601.37		1,636,478.51
TOTAL ACTUAL DEPOSITS	10,723,574.45	1,187,636.08	141,000.00	876,413.62	165,731.40	13,094,355.55
Unutilized certified income (Feb-April as approved)	2,502,602.16					2,502,602.16
TOTAL ACTUAL BALANCES	13,226,176.61	1,187,636.08	141,000.00	876,413.62	165,731.40	15,596,957.71
II. PROJECTED EXPENSES						
A. TUITION AND OTHER FEES						
Instruction Use/Augmentation						
Personal Services	291,112.18			16,000.00	10,000.00	317,112.18
Maintenance & Other Operating Expenses	6,017,690.96	847,636.08	134,000.00	548,241.93	110,731.40	7,658,300.37
Capital/Equipment Outlay	1,208,878.93	340,000.00	7,000.00	225,000.00	45,000.00	1,825,878.93
Sub-total	7,517,682.07	1,187,636.08	141,000.00	789,241.93	165,731.40	9,801,291.48
B. INCOME FROM BUSINESS OPERATIONS AND OTHER SERVICES						
Personal Services	407,804.07					407,804.07
Maintenance & Other Operating Expenses	4,083,349.55					4,083,349.55
Capital/Equipment Outlay	831,030.86					831,030.86
Sub-total	5,322,184.48					5,322,184.48
TOTAL PROJECTED EXPENSES	12,839,866.55	1,187,636.08	141,000.00	789,241.93	165,731.40	15,123,475.96

Certified Correct:

Concurred by:

VP Bontuyan
VELMA P. BONTUYAN
Budget Officer III

Paciencia P. Milan
PACIENCIA P. MILAN
President

LEYTE STATE UNIVERSITY

*Main Campus
Visca, Baybay, Leyte*

PROPOSED BUDGETARY BREAKDOWN**USE OF INCOME**


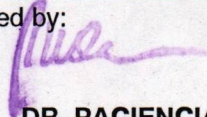
For the Period June - September 2004

Particulars	Amount	Remarks
A. TUITION FEES AND OTHER SCHOOL FEES		
<u>Instruction Use/Augmentation</u>		
Personal Services	291,112.00	The amount shall be used to cover the additional funding requirements for labor and to cover the full payment of CY 2004 cash gift and bonus and other additional funding requirements under PS Expenditure services.
Maintenance and Other Operating Expenses	6,017,691.00	The amount herein proposed shall be used to augment our MOOE deficiencies especially the communication & electricity expenses and maintenance of the facilities of the university. It shall also be used to cover the funding requirements for Teachers/Student Welfare Fund and student labor.
Capital/Equipment Outlay	1,208,879.00	The amount requested shall be used for the repair of the Cebu Office Building, purchase of IT equipments, one (1) unit digital camera and other equipments needed in Instruction Services.
Total for Instruction/Augmentation	7,517,682.00	
B. Income from Business Operations and Other Services		
Personal Services	407,804.00	The amount shall be used to payment for the services rendered by personnel and students directly involved in the operations and payment of honoraria of reviewers and dormitory proctors.

PROPOSED BUDGETARY BREAKDOWN

USE OF INCOME

For the Period June - September 2004

Particulars	Amount	Remarks
Maintenance and Other Operating Expenses	4,083,350.00	The amount shall be used to cover the operating requirements of the projects which include the electric and communication expenses and other requirements of the different servicing units of the university. This shall take charge for the repairs and maintenance of buildings, facilities and structures used in the operation of the projects.
Capital/Equipment Outlay	831,031.00	
Total for Business Operations/Services	5,322,185.00	
Grand Total	12,839,867.00	
Certified Correct:		Concurred by:
 VELMA P. BONTUYAN Budget Officer III		 DR. PACIENCIA P. MILAN President

LEYTE STATE UNIVERSITY

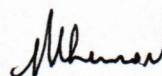
Visca, Baybay, Leyte

ACCOUNTING OFFICE

CERTIFICATION

This is to certify that the amount of **TEN MILLION SEVEN HUNDRED THIRTY ONE THOUSAND SIX HUNDRED FIFTY ONE PESOS & 45/100 (P 10,731,651.45)** was deposited to LBP Checking Account No. 0952-1117-44 representing Income (Special Trust Fund) of the Leyte State University for the period June 1 to September 30, 2004.

This certification is being issued on this 7th day of October 2004 as a requirement for the Board of Regents' approval on the utilization of University Income as of September 30, 2004.




ROBERTA C. LEMOS
Accountant IV

LEYTE STATE UNIVERSITY
Villaba-Campus
Villaba, Leyte

July 16, 2004

CERTIFICATION

THIS IS TO CERTIFY that we have available funds under our Fund 164 in the total amount of ONE HUNDRED FORTY ONE THOUSAND (P141,000.00) PESOS ONLY as of June 30, 2004 to be utilized for the MOOE augmentation of the administration.


TERESITA P. JUANERO
Senior Bookkeeper

NOTED:

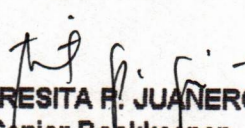

CONCHITA N. ASTROLOGO-ITO, Ph.D.
Dean, LSU-Villaba Campus

LEYTE STATE UNIVERSITY - VILLABA CAMPUS
Villaba, Leyte

Breakdown of Income - Fund 164

Account Title	Account Code	Amount
Tuition & Matriculation Fees -	644	P26,000.00
Registration Fees -	606	11,000.00
Other Fees -	679	<u>104,000.00</u>
TOTAL -		<u><u>P141,000.00</u></u>

Certified Correct:

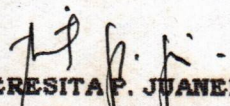

TERESITA R. JUANERO
Senior Bookkeeper

LEYTE STATE UNIVERSITY-VILLABA CAMPUS
Villaba, Leyte


SPECIAL BUDGET REQUEST
Utilization of Income(STF)

PARTICULARS	Fund	Proposed Expenditures	Amount	JUSTIFICATIONS
Income from Tuition Fees & Other Income	164	Administration: MOOE-Augmentation		
		1-unit comp. Monitor-	P 4,500.00	To be used by the Agric'l. Tech. Department.
		1-unit comp. Printer - (LX 300+)	7,000.00	To be used by the office of the registrar.
		Supplies & Materials -	75,000.00	The amount is allocated for the purchase of materials for the repair of the canteen.
		Wages- Laborer -	30,000.00	The amount will be utilized for the wages of the laborer for the repair of the canteen.
		Repair of Izuzu-Fuego-	20,000.00	The amount will be utilized for the repair of Izuzu Fuego.
		Payment for Lodging -	<u>4,500.00</u>	The amount is allocated for the lodging of LSU-Villaba faculty & staff during the LSU-Anniversary at main campus.
		TOTAL -	<u>P141,000.00</u>	

Prepared by:


TERESITA P. JUANERO
Senior Bookkeeper

Recommending Approval:


CONCHITA ASTROLOGO-ITO, Ph.D.
College Dean

Approved:

PACIENCIA P. MILAN
President