

A

MINUTES OF THE 15th BOR MEETING
16 March 2004
Leyte Normal University Conference Room
Tacloban City, Leyte

Present:

Hon. Carlito S. Puno Chairperson, LSU Board of Regents Chairman
Hon. Paciencia P. Milan President, Leyte State University Vice Chairman
Hon. Juan L. Flavier <i>Represented by Regent Rodolfo T. Lloren</i> Chairman, Senate Committee on Education, Arts & Culture Senate of the Philippines Member
Hon. Harlin Cast. Abayon <i>Represented by Regent Rolet M. Palacio</i> Chairman, House Committee on Higher and Technical Education House of Representatives Member
Regent Leo P. Cañeda Regional Executive Director Department of Agriculture Regional Office VIII Member
Regent Buenaventura C. Go-Soco Jr. Regional Executive Director NEDA Regional Office VIII Member
Regent Guindolino R. Gerona President, ViSCA Alumni Association Member
Hon. Feilmer P. Gomez Student Regent, LSU System Member
Regent Buenaventura B. Dargantes President, LSU Faculty Association Member
Regent Jose V. Mazo Private Sector Representative Member
Regent Rebecca V. Barbusa Private Sector Representative Member
Prof. Daniel M. Tuddud, Jr. Board Secretary Board Secretary

I. ROLL CALL

The Chairman of the LSU Board of Regents, Dr. Rolando R. Dizon, informed the Board of Regents by way of a letter addressed to the Board Secretary, informed the members of the LSU Board of Regents that he will be going on a medical leave of absence effective March 2004 and has requested Dr. Carlito S. Puno to be the Acting Chairman of the Board in his absence.

Commissioner Carlito S. Puno, requested Prof. Daniel M. Tudit, Jr., the Board Secretary, to make a roll call of members of the LSU Board of Regents present in the meeting.

The Board Secretary called the roll of members of the LSU Board of Regents and informed the Honorable Chairman that all the members of the LSU Board of Regents were present for the 15th Board of Regents meeting.

II. CALL TO ORDER

Commissioner Carlito S. Puno, Acting Chairman of the Leyte State University (LSU) Board of Regents, declared a quorum and called the meeting to order at 2:00 p.m.

III. CHAIR'S PRIVILEGE

Chairman Carlito S. Puno informed the members of the LSU Board of Regents that CHED Chairperson, Bro. Rolando R. Dizon had to leave for the United States to undergo an operation and medical treatment for colon cancer which recurred and Dr. Dizon has requested him to represent him in the Boards chaired by Dr. Dizon for a 6-month period.

Income Generating Projects (IGPs)

Chairman Puno gave the members of the LSU BOR a run down of the initiatives of other SUCs *vis-a-vis* the creation of viable income generating projects (IGPs). Dr. Puno reminded the BOR that government is running short of funds and that the SUCs should be more creative in

coming up with viable IGPs if only to ensure that the quality of service to the public is maintained and in order to have sufficient funds for the maintenance of present infrastructure.

The Chairman emphasized that as early as year 2000, the Presidential Commission on Educational Reforms (PCER) issued a warning to all SUCs of the fast dwindling of government subsidies to operations and exhorted SUCs to start generating profits to support its on-going operations at lower government subsidies. The PCER made two major recommendations on how the SUCs could fully subsidize its future operations even in the absence of government subsidies for MOOE: (1) to charge full-cost tuition fees; and (2) to embark on a very aggressive IGP program. However, the warning fell on deaf ears. Per estimates of the CHED, the cost of tuition in SUCs range from P120.00 to P150.00 per unit. One noticeable and welcome development here in Region VIII is the close and strong political support for the different SUCs. In Central Luzon, the SUCs have to fend for themselves due to the lack of political support.

Creation of Plantilla Items through the SUC Boards

Chairman Puno informed the members of the BOR that the Department of Budget and Management (DBM) has now recognized the fiscal autonomy of the SUCs. This means that the Board can now create permanent positions for qualified staff, *Provided That*, funds for the support of these BOT/BOR created positions are sourced from funds generated from the schools' income.

Foreign Linkages

Chairman Puno informed the body that he had embarked on forging foreign linkages between the different SUCs under him and the governments of People's Republic of China (PROC) and the Republic of Korea (ROK). The PROC is very interested to go into a faculty exchange

program in the areas of English, Sciences and Humanities. Under this exchange program, Filipino faculty members possessing the needed qualifications will be provided with free air transportation, lodging and an "honorarium" ranging from US\$400.00 to US\$800.00. The duration of the contract will be from 1 to 2 semesters. This exchange program will be in place by the start of the new school year. It is of course, understood, that qualified faculty will go on official leave for the duration of the program.

Textbook Writing Program

Chairman Puno informed the body that in the past, PASUC embarked on a textbook writing program. This program did not prosper due to lack of fund release from the DBM. The book publisher contracted by PASUC spent millions of pesos for the undertaking, and for all the effort, only 15 volumes of books were produced in a span of 2 years. At present, we have been able to attract another publisher and the period of textbook preparation has considerably been shortened. In the SUCs in Region 3, they have been able to produce as many as 35 volumes in only 6 months.

Under the new arrangement with the publisher, the book author will immediately receive P5,000.00 as advance royalty after the submission of the first draft. Once the book is ready for final printing, the book author will receive another P5,000.00, again as advance royalty. Teachers who prescribe the textbooks for their classes will also get a corresponding share of the profits.

This arrangement will also be tried out here in Region 8. A meeting between the publisher and the representatives of the different SUCs in Region 8 were already conducted and the response to the project was very warm. A Screening Committee was already created in the region in order to be able to control the quality of the books to be published. The initial

prospective market for these textbooks will be the SUCs in Regions 3 and 8, comprising about 27 schools, all-in-all. This, in itself, is already a huge market if it can be fully tapped. There have been some inquiries from Region 4 that they would also like to purchase the books. It is hoped that some of the foreign universities in Korea, China and Japan will be interested to buy the English books. The market potential is there.

CHED Accreditation of AACCUP

Chairman Puno informed the Board that the CHED *en banc* approved the accreditation of AACCUP. This means that the programs accredited by AACCUP before it left FAAP are recognized. This includes the leveling of SUCs. However, those programs accredited after it left FAAP are the subject of further negotiation.

It was also agreed during the meeting that AACCUP will not be under FAAP.

IT Modernization Program

Chairman Puno informed the board that the Export-Import (EXIM) Bank of Korea has been tasked with modernizing the IT and internet facilities of the SUCs. For this purpose, it has earmarked US\$28 million in soft loans to the government, meaning that the government gets to pay said loan after 10 years. However, there is a problem on how to access this fund. It is common knowledge that there are so many grants given to the government that have remained untapped.

The SUCs are eying about US\$200,000.00 of this soft loan for the upgrading of IT and internet facilities of SUCs. There is a need for SUCs to prepare technical studies on the utilization of the said funds. It is expected that only branded computer equipment will be purchased since these are more durable than clones in the long run.

IV. APPROVAL OF THE AGENDA

President Paciencia P. Milan presented to the LSU Board of Regents the following items for discussion:

- A. Adoption of the Proposed Agenda
- B. Approval/Confirmation of the Minutes of the Previous Meeting
- C. Matters Arising from the Approved Minutes
- D. ***Calendar of Business***
 - 1. Unfinished Business
 - a) Proposal to Revise the BS Agribusiness Curriculum
 - b) Proposed Guidelines on Workload Assignment of LSU Facilities
 - 2. New Business

Academic Matters

- a) Candidates for Graduation, 2nd Semester SY 2003-2004
 - (1) Main Campus
 - (2) External Campuses
- b) Candidates for Graduation with *Latin Honors*, 2nd Semester SY 2003-2004
 - (1) Main Campus
 - (2) External Campuses
- c) Proposed Academic School Calendar for SY 2004-2005
- d) Logo of LSU-Villaba Campus
- e) Request of DFCS to Adopt the Existing Prof. Ed. Offered at the Department of Science Education

Administrative Matters

- a) Penalty for Late Submission of Grades
- b) Appointment of Designated Positions
- c) Change of Position of Dr. Juan S. Labra
- d) Appointment of LSU Academic Regular Staff
- e) Change of Employment Status of LSU Administrative Staff
- f) Promotion of Administrative Staff
- g) Renewal of Appointment of Mr. Jesus S. Pabroquez
- h) Proposal for Pro-rated Increase in Tuition Fee for Weekend Classes

- i) Proposal to Increase the Cost of School Fees for Graduate Students for SY 2004-2005 and SY 2005-2006
- j) Proposal to Increase the Cost of School Fees of Overstaying and Readmitted Students Effective SY 2004-2005
- k) Proposal to Standardize Testing Fees for Administering the LSU Scholarship Examination
- l) Use of Income
 - (a) Main Campus
 - (b) External Campuses
- m) LSU Intellectual Property Rights Policy

3. Other Matters

- a. Grant Agreement Between EURONATUR and LSU
- b. Construction Agreement Between AOG Construction and LSU
- c. MOU Between FADEP and LSU
- d. Letter of Atty. Ireneo A. Morales, CESO III, CSC Regional Director ROVIII to Hon. Karina Constantino David, CSC Chairperson
- e. Letter of Atty. Sergio C. Sumayod, Legal Counsel of Dr. Celedonia de Asis Palaña to Pres. Paciencia P. Milan

Chairman Puno inquired from the members of the Board of Regents if they had other important items to be taken up so that these can be included in the Agenda.

The Board Secretary informed the Chairman that there were some additional agenda as follows: 1) GSIS Insurance Coverage; 2) Phil-German Cooperation Memorandum of Agreement; and 3) Request of Pres. Milan for Authority to Travel to Germany in July 2004.

No other additional items were raised for inclusion in the Agenda of the 15th BOR Meeting, Chairman Puno requested for a motion to adopt the Agenda, as modified. Regent Leo P. Cañeda moved for the adoption of the Agenda, as modified. Regent Rolet M. Palacio seconded the motion.

Hearing no objections from the floor, the Chairman declared the modified Agenda, adopted.

V. APPROVAL/CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

Chairman Carlito S. Puno requested the members of the Board to go over the minutes of the 14th BOR meeting. The following corrections were made:

1. page 6, line 14 - add "*is*" before "tantamount";
2. page 8, line 27 - replace "*basically*" with "is";
3. page 10, line 5 - replace "*gracefully*" with "graciously";
4. page 10, line 9 - add the following Special BOR Resolution:

Special BOR RESOLUTION NO. 1, s. 2004

Approving the designation of the Faculty Regent as the Official BOR Observer to the University Screening Committee for Vice Presidents and Deans, effective in the next round of screening for such positions within the LSU system.

5. page 10, line 15 - add "Abaca" after Project;
6. page 10, line 20 - delete "fiberglass";
7. page 10, line 23 - replace "*choir*" with "coir";
8. page 10, line 24 - add "On the other hand" before "the";
9. page 12, line 11 - replace "*Palaña et al*" with "Erring University Personnel";
10. page 12, line 17 - delete "have";
11. page 12, line 21 - add "regarding another case" after "commented";
12. page 13, lines 25-26 - place in quotation marks "was there ... MOA?";
13. page 16, line 5 - replace middle initial with "V.";
14. page 16, line 7 - replace middle initial with "V";
15. page 20, line 12 - replace "*Among*" with "From";
16. page 21, line 3 - replace "*Among*" with "From";
17. page 21, line 22 - place a period after "housing" and capitalize letter "T";
18. page 22, line 2 - add "President" after University;
19. page 22, line 11 - replace "as corrected and modified" with "revised";

- 20. page 25, line 22 - replace "this" with "these" and delete "sufficient";
- 21. page 29, line 25 - replace "*handles*" with "handled"; and
- 22. page 32, line 32 - replace "*approval*" with "confirmation".

After all the corrections were made, Regent Jose V. Mazo moved for the approval of the Minutes, as corrected. Regent Leo P. Cañeda seconded the motion and the Board passed

BOR RESOLUTION NO. 1, s. 2004

Approving the Minutes of the 14th Board of Regents meeting held at the CHED Chairman's Conference Room, CHED Central Office, DAP Building, San Miguel Ave, Pasig City on 02 December 2003 from 3:15 p.m. to 6:00 p.m., as corrected.

VI. PRESIDENT'S REPORT

President Paciencia P. Milan informed the body of the highlights of events in the last three months. First, that LSU was awarded again as the Best ROTC Unit in the Annual Tactical Inspection for the whole of Region 8 and will be competing at the national level of which LSU was the national winner in the 2003 Annual Tactical Inspection.

Second, the University has forged an agreement with the University of Hohenheim (UH) on the PPP Abaca Project. This project has a budget of EU65,000 of which EU10,000 has been released last February 2004.

Lastly, another project is in the offing with Bosch and Siemens for the PPP Coconut Oil Stove. Some German consultants of Bosch and Siemens have visited the University to find out if LSU has the capability to manufacture the mechanical parts of the said stove. The German consultants will determine the most appropriate fuel that will be used for this purpose.

VII. UNFINISHED BUSINESS

A. Proposal to Revise the BS Agribusiness Curriculum

President Paciencia P. Milan informed the body that the proposal had already been presented to the Board. However, there were some suggestions made by the members of the Board, specifically, the reinsertion of AE 50 (Farm Machinery and Equipment) and the Practicum courses in Animal Science. These suggestions of the Board have been well taken and have been included in the revised curriculum.

There were no other queries or objections raised on the proposal. Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

BOR RESOLUTION NO. 2, s. 2004

Approving the Revised BS Agribusiness Curriculum as presented, effective SY 2004-2005.

B. Proposed Guidelines on Workload Assignment of LSU Faculty

President Milan informed the body that the guidelines presented are just a refinement of the 15 minimum workload units. The full load is still 23 workload units.

Chairman Puno commented that the full load is quite high. In other SUCs, the full load for teaching faculty is 18 units but they are required to undertake 40 hours of service per week. The balance between this and the 40 hour week is 22 hours. They then utilize this for all other assignments and designations. In the case of LSU, the minimum teaching workload is only 12 units.

Regent Leo P. Cañeda indicated that other SUCs are also taking up this topic but nothing definite has also been reached across SUCs. Regent Cañeda suggested that the proposal be studied further before the Board decides.

Chairman Puno suggested that there should be a standard workload for all faculty regardless of whether they are on full-time teaching or have some administrative designations. For those with administrative designations, there should just be a corresponding deloading. As it is, the proposal is quite complex and will be difficult to implement.

Regent Jose V. Mazo commented that there should be a guideline on the minimum load for faculty.

After a lengthy discussion, the Board decided to defer any action on the proposal until a more comprehensive and a much simpler guideline is crafted.

VIII. CALENDAR OF BUSINESS

A. NEW BUSINESS

1. Academic Matters

a. Candidates for Graduation, 2nd Semester SY 2003-2004

President Paciencia P. Milan presented to the body the tentative list of candidates for graduation for the 2nd Semester, SY 2003-2004 from the Main Campus and the External Campuses. The list has been approved by the University Academic Council for Confirmation by the Board of Regents.

Chairman Puno inquired whether there were any questions on the list of graduates presented.

Regent Leo P. Cañeda moved for the confirmation of the candidates for graduation from the Main Campus and the External Campuses, as presented, *Provided That* they will be able to fully comply with the requirements for graduation. Regent Rolet M. Palacio seconded the motion and the Board passed

Board Resolution No. 3, s. 2004

Confirming the candidates for graduation from the Main Campus, as presented, ***Provided That***, they will be able to fully comply with the requirements for graduation.

MAIN CAMPUS

Graduate Program

Master of Education

<i>Mathematics</i>	- <u>1</u>	1
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Master of Agricultural Development

<i>Agronomy</i>	- 2	
<i>Agricultural Education</i>	- 1	
<i>Agricultural Extension</i>	- 6	
<i>Language Teaching</i>	- <u>2</u>	11

Master of Science

<i>Agricultural Economics</i>	- 3	
<i>Agricultural Education</i>	- 2	
<i>Agricultural Extension</i>	- 1	
<i>Agronomy</i>	- 6	
<i>Development Communication</i>	- 1	
<i>Entomology</i>	- 2	
<i>Food Science & Technology</i>	- 1	
<i>Forestry</i>	- 1	
<i>Horticulture</i>	- 1	
<i>Plant Pathology</i>	- 2	
<i>Plant Protection</i>	- <u>1</u>	<u>21</u>

TOTAL Graduate Program

33

Undergraduate Program

College of Agriculture

BAS	-	66	
BSA	-	93	
BSDC	-	19	
BSHE	-	49	
HET	-	<u>3</u>	230

College of Agro-Forestry

BSF	-	<u>26</u>	26
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College of Veterinary Medicine

DVM	-	<u>10</u>	10
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College of Engineering and Agri-Industries

BSAB	-	74	
BSAE	-	19	
BSFT	-	<u>19</u>	112

College of Arts and Sciences

BS Biology	-	20	
BSAC	-	16	
BSS	-	<u>17</u>	53

College of Education

BS Ag. Ed.	-	117	
BS Ag. Dev.	-	<u>6</u>	123

TOTAL Undergraduate Program **554**

Total – Main Campus **587**

Board Resolution No. 4, s. 2004

Confirming the candidates for graduation from the Isabel Campus, as presented, ***Provided That***, they will be able to fully comply with the requirements for graduation.

LSU-Isabel Campus**Undergraduate Program**

Bachelor of Secondary Education

<i>Technology & Home Economics</i>	-	13	
<i>Trade Technology</i>	-	1	
<i>Mathematics</i>	-	<u>4</u>	18

Trade Technical Education

<i>Automotive Technology</i>	-	14	
<i>Industrial Electricity</i>	-	<u>12</u>	26

Bachelor of Science in Agribusiness - 11

Associate in computer Technology - 25 **80**

Board Resolution No. 5, s. 2004

Confirming the candidates for graduation from the Alangalang Campus, as presented, ***Provided That***, they will be able to fully comply with the requirements for graduation.

LSU-Alangalang Campus**Undergraduate Program**

Bachelor of Science in Agriculture (BSA)	-	41	
Bachelor of Agri. Technology (BAT)	-	26	
Diploma in Agri. Technology (DAT)	-	<u>49</u>	116

Board Resolution No. 6, s. 2004

Confirming the candidates for graduation from the Villaba Campus, as presented, ***Provided That***, they will be able to fully comply with the requirements for graduation.

LSU-Villaba Campus**Undergraduate Program**

Bachelor of Science in Agriculture

<i>Agricultural Education</i>	-	5	
<i>Animal Science</i>	-	7	
<i>Crop Science</i>	-	<u>4</u>	16

Bachelor of Secondary Education			
<i>English</i>	-	8	
<i>Mathematics</i>	-	11	
<i>General Science</i>	-	5	
<i>HET</i>	-	<u>2</u>	26
Bachelor of Agricultural Technology	-	<u>4</u>	46

Board Resolution No. 7, s. 2004

Confirming the candidates for graduation from the Isabel Campus, as presented, ***Provided That***, they will be able to fully comply with the requirements for graduation.

LSU-Tolosa Campus

Undergraduate Program

Bachelor of Science in Fisheries			
<i>Marine</i>	-	25	
<i>Aquaculture</i>	-	27	
<i>Processing</i>	-	<u>12</u>	64
Bachelor of Secondary Education			
<i>Marine</i>	-	1	
<i>Aquaculture</i>	-	6	
<i>Processing</i>	-	<u>9</u>	<u>16</u> 80

b. Tentative List of Candidates for Graduation with Latin Honors

President Paciencia P. Milan then proceeded to present the list of candidates for graduation with Latin honors. She mentioned that from the Main Campus, there were 30 candidates for Latin Honors broken down as follows: two (2) candidates for *magna cum laude* honors and 20 candidates for *cum laude* honors and eight (8) possible candidates for *cum laude* honors, based on mid-term grades. For the External Campuses, there are three (3) candidates for *cum laude* honors and two (2) possible candidates for *cum laude* honors from the Alangalang Campus; two (2) candidates for *magna cum laude* honors from the Tolosa Campus; and one (1) candidate for *cum laude* honors from the Villaba Campus.

After reviewing the list of candidates for graduation with Latin honors from the all the campuses of the Leyte State University for the

Second Semester SY 2003-2004, Chairman Puno inquired whether there were any questions.

Regent Leo P. Cañeda moved for the confirmation of the candidates for graduation with *latin* honors from the Main Campus and the External Campuses, as presented, *Provided That* they will be able to comply with the requirements for such *latin* honors. Regent Rolet M. Palacio seconded the motion and the Board passed

Board Resolution No. 8, s. 2004

Confirming the candidates for graduation with *latin* honors from the Main Campus, as presented, ***Provided That***, they will be able to comply with the requirements for such *latin* honors.

Main Campus

	<u>Name</u>	<u>Degree</u>	<u>GPA</u> (as of midterm)	<u>Tentative Latin Honor</u>
1.	SALAS, Reiofeli A.	BSAC	1.336	Magna Cum Laude
2.	ENSOY, Chellafe N.	BS Statistics	1.431	Magna Cum Laude
3.	VILLEGAS, Shirah Ed Adel B.	BSA (<i>Horticulture</i>)	1.463	Cum Laude
4.	REFORMINA, Maria Dinah M.	BSA (<i>Plant Protection</i>)	1.519	Cum Laude
5.	EVANGELIO, Julissah C.	BS Bio (<i>Marine Bio</i>)	1.530	Cum Laude
6.	PARAC, Em A.	BS Statistics	1.548	Cum Laude
7.	GENSON, Fermina C.	BS Bio (<i>Marine Bio</i>)	1.593	Cum Laude
8.	MORA, Chime G.	BS Bio (<i>Ecology</i>)	1.598	Cum Laude
9.	CANOY, Joseph Louie Jean M.	BS Statistics	1.662	Cum Laude
10.	PEREZ, Rodney H.	BSFT	1.638	Cum Laude
11.	BISMARK, Kristine Mari D.	BSAB	1.651	Cum Laude
12.	SEPTIMO, Esther D.	BSHE (<i>Sec. Teaching</i>)	1.656	Cum Laude
13.	SARSONAS, Mariter V.	BSHE (<i>Elem. Teaching</i>)	1.661	Cum Laude
14.	CUARTEROS, Ma. Louella B.	BSDC (<i>Comm. Broad.</i>)	1.662	Cum Laude
15.	TIMBANG, Joysiree D.	BSDC (<i>Comm. Broad.</i>)	1.671	Cum Laude
16.	PORAZO, Bombit C.	BS Ag. Ed. (<i>TAES</i>)	1.674	Cum Laude
17.	HILAGA, Jennifer A.	BSAB	1.675	Cum Laude
18.	BARROZO, Anne Zee Luz P.	BS Ag.Ed. (<i>Crop Prod</i>)	1.689	Cum Laude
19.	SURINGA, Marife R.	BSAB	1.709	Cum Laude
20.	ESTREMOS, Charlyn G.	BS Ag.Ed. (<i>Crop Prod</i>)	1.715	Cum Laude
21.	GUNDAYA, Fe Leonida A.	BSAB	1.727	Cum Laude
22.	MASCUÑANA, Florame O.	BS Ag.Ed. (<i>Crop Prod</i>)	1.750	Cum Laude
23.	COZO, Arlyn V.	BSHE (<i>Elem. Teaching</i>)	1.753	
24.	RAMIS, Martin C.	BS Ag.Ed. (<i>Crop Prod</i>)	1.753	
25.	GALADO, Amorlina A.	BS Ag. Ed. (<i>TAES</i>)	1.761	
26.	MARAÑA, Jocelyn M.	BS Ag. Ed. (<i>TAES</i>)	1.769	
27.	TULAGAN, Cristine C.	BAAB	1.769	
28.	GERTOS, Ma. Teresita P.	BSHE (<i>Elem. Teaching</i>)	1.772	
29.	COLO, Joannamel B.	BS Bio (<i>Marine Bio</i>)	1.771	
30.	SOTTO, Sheryl Mae T.	BS Bio (<i>Marine Bio</i>)	1.786	

Board Resolution No. 9, s. 2004

Confirming the candidates for graduation with *latin* honors from the External Campuses, as presented, ***Provided That***, they will be able to comply with the requirements for such *latin* honors.

Alangalang Campus

<u>Name</u>	<u>Degree</u>	<u>GPA</u> (as of midterm)	<u>Tentative Latin Honor</u>
1. VELARDE, Maricel A.	BSA (Ag. Education)	1.66	Cum Laude
2. TALACAY, May Joy	BSA (Ag. Education)	1.68	Cum Laude
3. EMBERSO, Rodel D.	BSA (Ag. Education)	1.71	Cum Laude
4. GAYAS, Vanessa B.	BSA (Ag. Education)	1.78	
5. METRAN, Joseph T.	BSA (Ag. Education)	1.79	

Tolosa Campus

<u>Name</u>	<u>Degree</u>	<u>GPA</u> (as of midterm)	<u>Tentative Latin Honor</u>
1. OCAÑA, Cyril E.	BSE (Fisheries)	1.28	Magna Cum Laude
2. OLINO, Sally H.	BSE (Fisheries)	1.37	Magna Cum Laude

Villaba Campus

<u>Name</u>	<u>Degree</u>	<u>GPA</u> (as of midterm)	<u>Tentative Latin Honor</u>
1. ABERILLA, Margie M.	BSEd (Home Econ Tech)	1.73	Cum Laude

d. Academic School Calendar for AY 2004-2005

President Milan presented to the Board the proposed Academic School Calendar for the coming academic year, for confirmation. The Calendar has been presented to and approved by the University Academic Council.

Chairman Puno inquired if there were any questions. Hearing none, Regent Buenaventura B. Dargantes moved for the approval of the Academic School Calendar for AY2004-2005, as presented. Regent Jose V. Mazo seconded the motion. The Board passed

Board Resolution No. 10, s. 2004

Approving the proposed Academic School Calendar for SY 2004-2005 for all campuses of the University, including the proposed adjustments of the schedule of the 2004 Summer Classes, as presented.

e. Logo of the Villaba Campus

President Paciencia P. Milan presented to the body the proposed logo of the Villaba Campus. This logo has been approved by the University Academic Council for final approval by the Board of Regents.

Chairman Puno inquired whether there were any questions on the proposed logo. Hearing none, Regent Leo P. Cañeda moved for the approval of the logo of the LSU Villaba Campus. Regent Buenaventura B. Dargantes seconded the motion. The Board passed

Board Resolution No. 11, s. 2004

Approving the logo of the Villaba Campus, as presented.

f. Request of the Department of Family and Consumer Sciences to Adopt the Existing Prof Ed Courses Offered at the Department of Science Education

President Paciencia P. Milan presented to the body the proposal of the Department of Family and Consumer Sciences (DFCS) to adopt the Prof Ed courses offered by the Department of Science Education (DSE) for their own degree programs. The course descriptions of these Prof Ed courses are the same, thus the proposal.

Chairman Puno inquired whether adopt means the DCFS will also offer the same course now being offered by the DSE. If this is the case, the DFCS students should instead just cross enroll in the DSE. There is no need to duplicate the offerings.

President Milan clarified that what is being sought is simply the renaming of the old courses to the new course titles and descriptions as required by the DepEd.

Chairman Puno inquired whether there were any questions. Hearing none, Regent Leo P. Cañeda moved for the confirmation of the

proposal, as presented. Regent Buenaventura B. Dargantes seconded the motion. The Board passed

Board Resolution No. 12, s. 2004

Confirming the request of the Department of Family and Consumer Sciences (DFCS) to adopt the new professional education (ProfEd) titles of some subjects offered at the Department of Science Education in lieu of the old education subjects.

2. Administrative Matters

a. Penalty for Late Submission of Grades

President Milan informed the Board that this proposal has been presented to and approved by the University Administrative Council (UADCO) during its last meeting. The P50.00 per day penalty has not been enforced ever since.

Chairman Puno inquired whether there is an existing guideline covering this kind of infraction and what are the penalties for multiple infractions. Chairman Puno informed the body that at the Philippine Christian University (PCU), teachers who do not submit their grade sheets on time are penalized by withholding their salaries. PCU has found this penalty to be very effective.

Regent Guindolino R. Geona indicated that there is an existing guideline on the submission of grades.

President Milan commented that replied that as far as penalties are concerned, ViSCA-LSU has an existing policy that faculty who are unable to submit their grades within the required timeframe are penalized at the rate of P50.00 per day deductible from their salaries. However, there is no graduation of penalties for habitual offenders.

Regent Buenaventura B. Dargantes commented that based on the new proposal, aside from the penalty of P50.00/subject/day, it is proposed that 2 weeks after the end of Final Examination, faculty found

to have not complied with the deadline for the submission of grades are given notice of withholding of salary effective in the next scheduled payday.

Chairman Puno replied that at PCU, all faculty are required to get a clearance from the Registrar before their salaries are released. No clearance, no salary. Very simple and very effective.

President Milan emphasized that after the two week period, the P50.00 penalty is put in effect plus the withholding of the salary. President Milan mentioned that there are instructors who give *INC.* marks to the whole class and that these instructors should be penalized as well.

Chairman Puno indicated that the giving of *INC.* marks to the whole class without reasonable justification is a cause for concern and should be stopped. At the end of the semester, a student can only either pass or fail. The submission of some course-related requirement(s) should be handled by the instructor/professor before the end of the term. If the student fails to submit that requirement at the end of the term, then the professor concerned should not let the student pass the course. The only exception is when the student has been sick and thus, unable to submit the requirements.

Chairman Puno inquired whether there were any more questions. Hearing none, Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Buenaventura B. Dargantes seconded the motion. The Board passed

Board Resolution No. 13, s. 2004

Approving the withholding of salary and the imposition of a P50.00/subject/day fine on faculty/staff who submit grades two (2) weeks after the end of Final Examination, effective upon Board approval. Furthermore, this same penalty is meted out on faculty/staff who give *INC.* marks to students without justifiable reason.

b. Appointment of Designated Positions

President Paciencia P. Milan presented to the body the list of faculty who have been appointed to designated positions. Foremost among those designated were Prof. Aurora S. Alkuino, as Dean of Students, and Dr. Corazon B. Batoy, as OIC Dean of the LSU-Tolosa Campus.

Regent Dargantes inquired why he was not included in the Committee that screened the nominees for the position of Dean as previously agreed upon by the Board of Regents.

President Milan replied that inasmuch as these are designated positions for Officer-In-Charge only, there is no need to course it through the Committee. President Milan clarified that during the selection of permanent Deans, the Committee will be convened for this purpose.

Chairman Puno commented that inasmuch as all designations are temporary in character, it is at the option of the President. Chairman Puno opined that there is even no reason why the Board has to "appoint" Officers-In-Charge (OIC) on account of the temporary nature of the appointment. This practice should be corrected, meaning that if there are no plantilla positions for these positions, the President may so directly appoint them since these are just designations and may be revoked at any time at the pleasure of the President.

Regent Buenaventura C. Go-Soco, Jr. inquired about the status of Dr. Celedonia A. Palaña now that an OIC has been designated to the campus.

President Milan requested the Board Secretary to appraise the Board on the matter.

Prof. Daniel M. Tudit, Jr. informed the body that based on existing records lodged with LSU-Tolosa and the Civil Service Commission, the date of birth of Dr. Palaña is March 5, 1939 meaning that she is compulsorily retired effective March 5, 2004. As of the moment, Dr. Palaña has lodged a request for change of records with the Civil Service Commission Central Office "for the correction of her date of birth from March 5, 1939 to March 5, 1942". To date, the CSC Central Office has not made a decision on the matter. It is for this reason that Administration is designating an OIC for the LSU-Tolosa Campus so that there will be continuity in its operations.

Chairman Puno inquired whether there were any more inquiries. Hearing none, Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 14, s. 2004

Approving the appointment of selected LSU faculty and staff to designated positions, as presented, effective upon Board approval.

c. Change of Position of Dr. Juan S. Labra

President Paciencia P. Milan informed the Board that Dr. Labra has signified his interest to have his present administrative position of Senior Agriculturist (SG-18) be converted to an academic position. Based on the evaluation using NBC 461, he was able to get the position of Asst. Prof. III (SG-17). Dr. Labra has expressed his concurrence with this reduction in rank for so long as he gets an academic position.

Hearing no objections to the request, Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 15, s. 2004

Approving the change of position of Dr. Juan S. Labra from Senior Agriculturist (SG-18) to Asst. Prof. III (SG-17) effective upon Board approval.

d. Appointment of Academic Regular Staff

President Paciencia P. Milan informed the body that the two faculty members are occupying Substitute items. This has been coursed through the University Academic Personnel Board.

Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 16, s. 2004

Approving the appointment of the following personnel:

1. Ms. Liza T. Hataas as Instructor 1 (*Substitute*) effective November 10, 2003 until October 31, 2004;
2. Engr. Jose Rommel A. Peñaranda, as Instructor 1 (*Substitute*), effective November 3, 2003 until October 30, 2004;
3. Ms. Fideliza U. Cojuangco, Instructor 1 (*Regular*) effective February 2, 2004 until May 25, 2004;
4. Ms. Hideliza S. Daisog, Instructor 1 (*Regular*), effective May 17, 2004 until October 31, 2004.

e. Change of Employment Status of Administrative Personnel from Temporary to Permanent

President Paciencia P. Milan informed the body that this is simply a change in employment status from Temporary appointment to Permanent appointment and approved by the University Non-Academic Personnel Board for final approval by the Board of Regents.

Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 17, s. 2004

Approving the change of employment status of some LSU Administrative Personnel, from Temporary to Permanent, effective upon Board approval.

f. Promotion of Administrative Staff

President Paciencia P. Milan informed the body that this promotion was coursed through and approved by the University Non-Academic Personnel Board for approval by the Board.

Regent Leo P. Cañeda moved for the approval of the promotion of Ms. Paulina P. Abing to Clerk II and Ms. Erlinda S. Valenzona to Clerk III, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 18, s. 2004

Approving the promotion of Ms. Paulina P. Abing to Clerk II and Ms. Erlinda S. Valenzona to Clerk III, as presented, effective upon Board approval.

m. Renewal of Appointment of Mr. Jesus S. Pabroquez

President Paciencia P. Milan informed the body that Mr. Pabroquez is a regular-temporary employee of the University and this is simply a renewal of his appointment as such. The University Non-Academic Personnel Board has approved this renewal and has endorsed it for final approval by the Board of Regents.

Regent Leo P. Cañeda moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 19, s. 2004

Approving the renewal of the regular-temporary appointment of Mr. Jesus S. Pabroquez effective March 1, 2004 until February 29, 2005.

g. Proposal for Prorated Increase in Tuition Fee for Weekend Classes

President Paciencia P. Milan informed the body that the per unit charge for weekend classes is P300.00. This amount will be sufficient to cover the honorarium of the teachers involved. The University has found that with a minimum of 15 students enrolled in weekend a class,

such a class is self supporting. The proposal is that whenever there are fewer than 15 students enrolled, the cost per unit increases since fewer students will be shouldering the honorarium and other costs of the course. This is currently practiced in the Alang-alang campus.

Chairman Puno commented that the University should not embark on the opening of new degree programs without a definite clientele. There is no point offering a new course when there are very few enrollees. It is best to just let all those who have started finish, then phase out the course. The name of the game now is cost efficiency. This means that the scarce university resources should be very wisely invested in undertakings that will be, at least, breaking even. Otherwise, the institution will be penalizing the other students who will be burdened with some of the other costs relative to the opening of the new courses. New courses are offered only when there is a market for such new courses, meaning, there is a need. If there are no students or just a few students, there is no apparent need for such a course and should be closed.

President Milan clarified that a survey is usually conducted by the proponents regarding the need for such a course. This is a requirement prior to the approval by the University Academic Council of the proposal. Based on the surveys made, there is a big potential market for such a degree program. However, for reasons that are not clear, only a few venture to enroll in the course.

Chairman Puno commented that there is something wrong with the survey methodology or the interpretation of the survey results, or some other reason. When there are very few students enrolled in the course, the University loses: staff time and effort, overhead cost, and other hidden costs.

Regent Buenaventura C. Soco, Jr. inquired from Pres. Milan why there is no mention of a lower limit mentioned in the proposal.

President Milan replied that based on existing policy, the lower limit is five (5) students. This means that the graduate students enrolled in a weekend course will be sharing the cost attendant to the offering of such a course. If there are very few students, then the said course will be rescheduled during regular days and those enrolled will be advised to transfer to the regular schedule.

Chairman Puno inquired about whether the amount collected will be sufficient to pay for the honorarium and other costs.

Regent Jose V. Mazo commented that the prospective students should be informed in advance about the possibility and that this arrangement is acceptable to them.

President Milan assured the Board that the students will be informed of the total cost. This will part of the information campaign.

Regent Gerona suggested that at this time when the University has very little resources, there is a need for Administration to come up with the necessary policies and guidelines covering weekend classes.

Regent Guindolino R. Gerona moved for the approval of the proposal, as presented. Regent Jose V. Mazo seconded the motion. The Board passed

Board Resolution No. 20, s. 2004

Approving the proposal for prorated increase in tuition fee for weekend classes effective 1st Semester AY 2004-2005 *Provided That* prospective students are informed in advance and interpose no objection to such arrangement and *Provided Further That* a set of policies and guidelines are formulated covering the offering of weekend classes.

h. Proposal to Increase the Cost of School Fees for Graduate Students for SY 2004-2005 and SY 2005-2006

President Paciencia P. Milan informed the body that the proposed increase in school fees will end in 2006 as presented in the proposal.

Chairman Puno inquired why the tuition fees for the MS and the PhD are the same and suggested that the tuition at the PhD level be raised to P250.00/unit.

Upon further deliberation, the Board agreed to raise the tuition fees for weekend classes for MS/PhD courses to P350.00/unit for MS and P400.00/unit for PhD. There were no issues raised on the proposed fees including the new fees.

The Board further agreed that only the proposed increases for SY 2004-2005 would be approved at this time.

There were no other issues raised on the proposal. Regent Jose V. Mazo moved for the approval of the proposal, as modified. Regent Leo P. Cañeda seconded the motion. The Board passed

Board Resolution No. 21, s. 2004

Approving the proposal to increase the cost of school fees for Graduate Students for SY 2004-2005, as modified, effective 1st Semester SY 2004-2005.

i. Proposal to Modify the School Fees of Overstaying and Readmitted Students Effective 1st Semester SY 2004-2005

President Paciencia P. Milan informed the body that there are a few students currently enrolled in the Main Campus who have been with the University the past ten (10) years and have not graduated. Yet, these students pay only P15.00/unit and stay in the dormitories depriving the new comers of valuable dormitory space. The proposal is to give all undergraduate student a one-year grace period to complete

all the requirements for a degree program after which they will be assessed the new fee rates.

Regent Rodolfo T. Lloren inquired whether there has been a long-term study done across campuses on the cause(s) of why students do not graduate on time.

Chairman Puno commented that there should be a distinction between full-time and part-time students. Part-time students, like the student assistants, should be given a much longer period to complete their studies. Chairman Puno suggested that part-time students be given a maximum of six (6) years to complete their degree. After the lapse of this period, then they too are going to be assessed the new rates.

There were no more queries on the proposal. Regent Rodolfo T. Lloren moved for the approval of the proposal, as modified. Regent Leo P. Cañeda seconded the motion. The Board passed

Board Resolution No. 22, s. 2004

Approving the proposal to modify the school fees of overstaying and readmitted students effective 1st Semester SY 2004-2005, as modified. Approving further, the immediate conduct of a comprehensive study, across campuses, to determine the frequency and cause(s) for overstaying and readmission to the University.

j. *Proposal to Standardize Testing Fees for administering the LSU Entrance Scholarship Examination*

President Paciencia P. Milan informed the body that at present, the University is following a “socialized” scheme. This proposal has come about because of the difficulty in requiring prospective students to produce income tax returns (ITRs). Student prefer to just pay a flat rate fee rather than look for the ITRs of their parents.

There were no objections from the body. Regent Buenaventura C. Go-Soco, Jr. moved for the approval of the proposal, as presented. Regent Guindolino R. Gerona seconded the motion. The Board passed

Board Resolution No. 23, s. 2004

Approving the proposal to standardize testing fees for administering the LSU Entrance Scholarship Examination, effective upon Board approval.

k. Use of Income

President Paciencia P. Milan presented to the body the proposals for the Use of Income from the Main Campus and the External Campuses. The Main Campus realized a total income for the period November 2003 until January 2004 in the amount of P5.068 million. On the other hand, the different external campuses realized the following income for the same period: Isabel Campus – P231,846.25; Alangalang Campus – P266,434.20; Tolosa Campus – P118,013.56; and Villaba Campus – P90,000.00.

Chairman Puno commented that there is really a need for the University to generate more funds from IGPs considering the huge deficit in the MOOE budget. The government has very little funds to cover the MOOEs of government agencies and SUCs.

President Milan informed the Honorable Chairman that in 1999, the MOOE budget was around P59 million while the 2004 budget for MOOE is down to about P29.44 million.

There were no other questions on the proposed use of income of the different campuses. Regent Regent Leo P. Cañeda moved for the approval of the proposed use of income of the different campuses, as presented. Regent Rebecca V. Barbusa seconded the motion. The Board passed

Board Resolution No. 23, s. 2004

Approving the Use of Income of the Main Campus, as presented.

Board Resolution No. 24, s. 2004

Approving the Use of Income of the Isabel Campus, as presented.

Board Resolution No. 25, s. 2004

Approving the Use of Income of the Alangalang Campus, as presented.

Board Resolution No. 26, s. 2004

Approving the Use of Income of the Villaba Campus, as presented.

Board Resolution No. 27, s. 2004

Approving the Use of Income of the Tolosa Campus, as presented.

1. LSU Intellectual Property Rights (IPR)

President Paciencia P. Milan informed the Board that the IPR is designed to protect the inventions, discoveries, technologies of the University from piracy. In this way the University will be able to realize future earnings from these inventions, discoveries, and technologies.

Regent Leo P. Cañeda commented that the IPR document is similar to the one that the Department of Agriculture is following.

Chairman Puno inquired if there were any other questions on the proposal. Hearing none, Regent Regent Leo P. Cañeda moved for the approval of the proposed LSU IPR Policy, as presented. Regent Rebecca V. Barbusa seconded the motion. The Board passed

Board Resolution No. 29, s. 2004

Approving the proposed LSU IPR Policy, as presented, effective upon Board approval.

B. OTHER MATTERS

1. Grant Agreement between the Leyte State University and EURONATUR for the EURONATUR Project "Protection and Monitoring of Water Resources in Leyte"

President Paciencia P. Milan informed the body that EURONATUR is a private entity and has given the University EU5,000.00 as for the conduct of a study on the protection and monitoring of water resources in Leyte. This agreement was signed last year and is being presented to the Board for confirmation.

Regent Leo P. Cañeda moved for the confirmation of the grant agreement between LSU and EURONATUR, as presented. Regent Buenaventura C. Go-Soco, Jr. seconded the motion. The Board passed

Board Resolution No. 30, s. 2004

Confirming the Grant Agreement between the Leyte State University and EURONATUR, as presented.

2. Owner-Contractor Agreement Between Leyte State University and the AOG Contractor

President Paciencia P. Milan informed the body that AOG Construction Co. was the declared winner by the University Bids and Awards Committee for the construction of the Information Technology building. The fund for this building came from the P5.0 million that Sen John H. Osmeña gave to the University. They were the lowest bidder, as borne out by the documents.

Chairman Puno inquired if there were any questions and/or objections to the award. Hearing none, Regent Rebecca V. Barbusa moved for the approval of the Owner-Contractor Agreement, as presented. Regent Jose V. Mazo seconded the motion. The Board passed

Board Resolution No. 31, s. 2004

Approving the Owner-Contractor Agreement between the Leyte State University and the AOG Construction, effective upon Board approval.

3. Memorandum of Agreement (MOA) between the Leyte State University and the Foundation for the Advancement of Distance Education in the Philippines (FADEP)

President Paciencia P. Milan informed the body that the MOA entered into with FADEP is for the production of instruction materials for the Out-of-School youths and for distance education courses as well. The media to be used will not only be print, but will include TV, radio, and others. The University will also have a 10% share of the net income profit.

Chairman Puno requested Administration to look at the fine details of the MOA especially on the profit sharing system and suggested that the sharing should be based on the gross income rather than net income.

President Milan promised to look at the profit sharing arrangement to ensure that the University will get a fair share of the profits.

Regent Rebecca V. Barbusa moved for the approval of the MOA between the LSU and the FADEP, as modified. Regent Jose V. Mazo seconded the motion. The Board passed

Board Resolution No. 32, s. 2004

Approving the proposed Memorandum of Agreement (MOA) between the Leyte State University and the Foundation for the Advancement of Distance Education in the Philippines (FADEP), as modified, effective upon Board approval.

3. Letter of Atty. Ireneo Morales, CESO III, CSC Regional Director to Hon. Katrina Constantino-David, CSC Chairperson

President Paciencia P. Milan informed the Board that the Appeal filed by the lawyer of Dr. Antonia Cecilia Y. Sandoval regarding the Board's decision to suspend Dr. Sandoval for a year has been forwarded by the CSC Regional Office VIII to the Office of the Chairperson, CSC Central Office. This is simply for the information of the body.

4. Palaña Case

President Paciencia P. Milan informed the Board that the headship of the LSU-Tolosa Campus is still being contested by Dr. Celedonia A. Palaña. Based on records lodged with the Civil Service Commission and the Personnel Office of the University, the date of birth of Dr. Palaña is March 5, 1939. As such, she should have been compulsorily retired last March 5, 2004. However, Dr. Palaña has requested for a change of records with the Civil Service Commission, Central Office which until now has not been acted upon. In the meantime, Dr. Corazon B. Batoy was designated Dean of the campus until such time that the CSC Central Office shall have made a ruling on it. President Milan also informed the body that the University is contesting Dr. Palaña's late registration papers.

5. Proposal to Insure Important LSU Buildings with the GSIS

President Paciencia P. Milan informed the Board that the GSIS has ordered all government institutions to insure their respective buildings with the GSIS.

There were no objections. Regent Buenaventura B. Dargantes moved for the approval of the proposal to insure important LSU buildings with the GSIS, as proposed. Regent Rebecca V. Barbusa seconded the motion. The Board passed

Board Resolution No. 33, s. 2004

Approving the request for the payment of the GSIS Fire Insurance Policy for some LSU buildings in the amount of Four Hundred Six Thousand Twenty Six pesos and 07/100 (P406,026.07), subject to existing accounting and auditing regulations.

6. Phil-German Cooperation Memorandum of Agreement

President Paciencia P. Milan informed the Board that this is an old MOA that underwent some changes. As a consequence, this has taken some time to be presented to the Board.

There were no objections. Regent Buenaventura B. Dargantes moved for the approval of the MOA, as proposed. Regent Rebecca V. Barbusa seconded the motion. The Board passed

Board Resolution No. 34, s. 2004

Approving the Memorandum of Agreement between the Leyte State University and the Phil-German Cooperation, as presented.

7. Request for Authority to Travel of Dr. Paciencia P. Milan to Germany in July 2004

President Paciencia P. Milan informed the body that this is an annual lecture under the LSU-University of Hohenheim Exchange Program which used to be held in November. This year, the schedule has been moved forward to July. All expenses will be borne by the University of Hohenheim. No government funds will be used except salary.

Regent Rebecca V. Barbusa moved for the approval of the request for travel authority by President Milan to Germany, as presented. Regent Leo P. Cañeda seconded the motion. The Board passed

Board Resolution No. 35, s. 2004

Approving the request of President Paciencia P. Milan for authority to travel to Stuttgart, Germany from July 8-30, 2004, *Provided That*, all expenses attendant to said international trip will be shouldered by the University of Hohenheim.

8. New Rates for the Veterinary Medicine Board Review

President Paciencia P. Milan informed the Board that this was presented in the past BOR meeting but was deferred on account of some questions. A clarification was immediately requested from the proponent on why there was a big jump in the PS component from P11,000.00 to P100,000.00. The reason given was that the honorarium of the reviewers of P250.00/hour is now reflected as a cost. In the past, it was Administration that provided funds to cover this. There is also an increase in the number of reviewers. Based on the projected Profit/Loss Statement,

the University is expected to generate an income of P40,000.00 from the endeavor.

Regent Buenaventura B. Dargantes moved for the approval of the proposal, as presented. Regent Leo P. Cañeda seconded the motion. The Board passed

Board Resolution No. 36, s. 2004

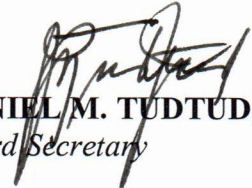
Approving the proposed new rates for the Veterinary Medicine Board Review, as presented, effective upon Board approval.

IX. ADJOURNMENT

After all items were discussed, Chairman Carlito S. Puno requested for a motion to adjourn the meeting. Regent Jose V. Mazo moved for the adjournment of the meeting. Regent Guindolino R. Gerona seconded the motion.

The 15th Board of Regents (BOR) Meeting of the Leyte State University was adjourned at 5:50 p.m.

Certified True and Correct


DANIEL M. TUDTUD, JR.
Board Secretary

Attested:


PACIENCIA P. MILAN
University President