



LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the Secretary of the University
and of the Board of Regents

**EXCERPT FROM THE APPROVED MINUTES OF THE
15th LSU Board of Regents Meeting
16 March 2004 * LNU, Tacloban City**

Promotion of Administrative Staff

Board Resolution No. 18, s. 2004


Approving the promotion of Ms. Paulina P. Abing to Clerk II and Ms. Erlinda S. Valenzona to Clerk III, as presented, effective upon Board approval.

BOARD ACTION: **APPROVED**

Date : 16 March 2004

ATTACHMENT: O

Certified True and Correct:


DANIEL M. TUDTUD JR.
Board Secretary

cc: HRMO - 6/29/05



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Office of the University President

16 March 2004

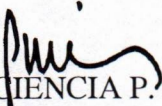
The Honorable Chairman and
Members of the LSU Board of Regents

Ladies/Gentlemen:

I am hereby endorsing the recommendation for the **“Promotion of Administrative Staff”**, as reflected in the attached sheet which was prepared by the Human Resource Management Office (HRMO). The recommendation for the promotion of these personnel were approved and endorsed by the University Non-Academic Personnel Board (UNAPB), subject to existing rules and regulations.

I am, therefore, recommending the same **FOR CONFIRMATION** by the Board of Regents.

Very truly yours,


PACIENCIA P. MILAN
President

BOARD ACTION : _____
DATE : 16 March 2004

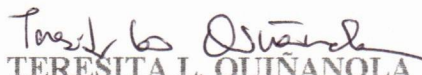
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Visca, Baybay, Leyte

ADMINISTRATIVE STAFF RECOMMENDED FOR PROMOTION FOR BOARD OF REGENTS CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Effectivity</u>
1. Valenzona, Erlinda S.	Clerk III (SG-6)	Upon BOR approval
2. Abing, Paulina P.	Clerk 11 (SG-4)	Upon BOR approval

Submitted by:


TERESITA L. QUINANOLA
HRMO IV
03-08-04

Noted:


PACIENCIA P. MILAN
President