



Office of the Secretary of the University
and of the Board of Regents

EXCERPT FROM THE APPROVED MINUTES OF THE
15th LSU Board of Regents Meeting
16 March 2004 * LNU, Tacloban City

Change of Employment Status of Administrative
Personnel from Temporary/Casual to Permanent

Board Resolution No. 17, s. 2004

Approving the change of employment status of some LSU
Administrative Personnel, from Temporary to Permanent, effective
upon Board approval.


<u>NAME OF EMPLOYEE</u>	<u>POSITION</u>
<u>Temporary to Permanent</u>	
1. LAMO, Victoriano	Farm Worker II
2. FERNANDEZ, Antonio A.	Farm Worker II
3. ALMERODA, Arnulfo M.	Laboratory Aide II
<u>Casual to Permanent</u>	
4. MERCADO, Clara P.	DEMO I
5. ANDRES, Dalisay F.	Clerk I
6. MARANGUIT, Laureano S.	Farm Worker I
7. AURE, Calextro O.	Driver I

BOARD ACTION: **APPROVED**

Date : 16 March 2004

ATTACHMENT: N

Certified True and Correct:


DANIEL M. TUDUD JR.
Board Secretary

cc: HRMO

7/2/04



LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the University President

16 March 2004

The Honorable Chairman and
Members of the LSU Board of Regents


Ladies/Gentlemen:

I am hereby endorsing the recommendations for the **“Change of Employment Status of Administrative Personnel from Temporary to Permanent.”** The recommendations were prepared by the Human Resource Management Office (HRMO), approved and endorsed by the University Non-Academic Personnel Board (UNAPB), subject to existing rules and regulations. The appointments of the following administrative staff will take effect upon the confirmation of the Board of Regents:

<u>NAME OF EMPLOYEE</u>	<u>POSITION</u>
1. LAMO, Victoriano	Farm Worker II
2. FERNANDEZ, Antonio A.	Farm Worker II
3. ALMERODA, Arnulfo M.	Laboratory Aide II
4. MERCADO, Clara P.	DEMO I
5. ANDRES, Dalisay F.	Clerk I
6. MARANGUIT, Laureano S.	Farm Worker I
7. AURE, Calextro O.	Driver I

I am, therefore, recommending the same **FOR CONFIRMATION** by the Board of Regents.

Very truly yours,


PACIENCIA P. MILAN
President

BOARD ACTION : _____
DATE : 16 March 2004

LEYTE STATE UNIVERSITY


Visca, Baybay, Leyte

ADMINISTRATIVE STAFF RECOMMENDED FOR PERMANENT STATUS


FOR BOARD OF REGENTS APPROVAL

	<u>Name</u>	<u>Position</u>	<u>Effectivity</u>
1.	Lamo, Victorino M.	Farm Worker II	After BOR approval
2.	Fernandez, Antonio A.	Farm Worker II	After BOR approval
3.	Almeroda, Arnulfo M.	Laboratory Aide II	After BOR approval

Submitted by:


TERESITA L. QUIÑANOLA
HRMO IV

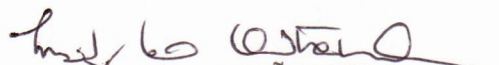
Noted:


PACIENCIA P. MILAN #9
President

EXCERPT FROM THE APPROVED MINUTES OF THE NON-ACADEMIC BOARD MEETING HELD AT THE OFFICE OF THE VICE PRESIDENT FOR ADMIN. & FINANCE DTD JAN. 22, 2004 AT 2:30 P.M.

1. Recommendation of the following Department Personnel Committees for change of status from Temporary to Permanent of the following staff after completion of the one year probation period with a very satisfactory performance evaluation:
 - A. DAS – Victorino M. Lamo - Farm Worker II
 - B. ITE - Antonio A. Fernandez - Farm Worker II
 - C. DPM- Arnulfo M. Almeroda - Laboratory Aide II

NAPB Action: Recommending for approval to take effect upon approval by the BOR.


TERESITA L. QUIÑANOLA
NAPB Secretary

LEYTE STATE UNIVERSITY


ViSCA, Baybay, Leyte

ADMINISTRATIVE STAFF RECOMMENDED FOR REGULAR APPOINTMENT


FOR BOARD OF REGENTS CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Effectivity</u>
1. Mercado, Clara P.	DEMO 1 (SG-6)	Upon BOR approval
2. Andres, Dalisay F.	Clerk 1 (SG-3)	Upon BOR approval
3. Maranguit, Laureano S.	Farm Worker 1(SG-2)	Upon BOR approval
4. Aure, Calextro O.	Driver 1 (SG-3)	Upon BOR approval

Submitted by:


TERESITA L. QUINANOLA
HRMO IV

Noted:


PACIENCIA P. MILAN
President