PPMP #: ***34-4-478-2022-7-0-0***

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

TF-2021-09-00800

PURCHASE REQUEST

PR #: **TF-2021-09-00800**

Date: **09-06-2021**

Dept./Office: **CAFS**

Section/End-User: **Remenita J. Solis**

Funding Source: **Trust Fund**

Category: **IT Supplies and Equipment**

Project Title/Code: **DOST-ASTHRDP-NSC (101T-416-10.6.7)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**EPSON L220 Ink Cartridge Black**	btls	3	350.00		1,050.00
2	**EPSON L220 Ink Cartridge Cyan**	btls	3	350.00		1,050.00
3	**EPSON L220 Ink Cartridge Magenta**	btls	3	350.00		1,050.00
4	**EPSON L220 Ink Cartridge Yellow**	btls	3	350.00		1,050.00
	TOTAL					**4,200.00**

Purpose: office supplies

Checked by:	Funds Available:
NORMAN O. VILLAS	**NICK FREDDY R. BELLO**
TWG - IT Supplies and Equipment	(OIC) HEAD, ACCOUNTING OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**REMENITA J. SOLIS**	**VICTOR B. ASIO**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU