



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 131-1-1544-2023-4-0-14

Dept./Office: **MMDC**

PR No.: **STF-2023-05-00895**

Date: **05-25-2023**

Section/End-User: **Windy O. Tuyan**

Category: **Awards & Tokens**

Funding Source: **Special Trust Fund**

Project Title/Code: **PRINTINGPRESS-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Certificate</b>	pcs	4	40.00		160.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• for benchmarking university-based publishing houses</li> <li>• thick special paper color white</li> <li>• 4 certificates/A4 size paper</li> </ul>						
2	<b>Tokens for the benchmarking university-based publishing houses</b>	bags	4	1,000.00		4,000.00
<b>Specification:</b> VSU Printing Press Tokens for the benchmarking university-based publishing houses <b>DR. DANIEL LESLIE S. TAN</b> Vice President for Administration and Finance worth 1000 PHP per person.						
<b>TOTAL</b>						<b>4,160.00</b>
Purpose: For Benchmarking university-based publishing houses.						
Checked by: <b>JED ASAPH D. CORTES</b> TWG - Awards & Tokens				Funds Available: <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
	 <b>WINDY O. TUYAN</b>	 <b>JED ASAPH D. CORTES</b>		 <b>EDGARDO E. TULIN</b>		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		