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PR-2023-0824-140446



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 227-5-1469-2024-7-0-0

Dept./Office: ILEU

PR No.: GF-2023-08-02005

Date: 08-30-2023

Section/End-User: Rannie B. Veril

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: ILEU-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	5	140.00		700.00
2	Carbon Paper, Ordinary, Legal, 100 pcs/box	boxes	1	150.00		150.00
3	Paper, Bond, A4, S-24, 80 gsm	reams	19	289.00		5,491.00
Specification: bright white, high premium quality						
4	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00		3,280.00
Specification: bright white, high premium quality						
5	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	2	204.00		408.00
TOTAL						10,029.00

Purpose: For office use

Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: RANNIE B. VERIL	Noted by: JOHN ALLAN A. GULLES	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			