



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 131-1-1544-2023-3-0-7

PR No.: STF-2023-04-00608

Date: 04-11-2023

Dept./Office: **MMDC**Category: **Food & Food  
Ingredients**Section/End-User: **Windy O. Tuyan**Project Title/Code: **VSU PRINTING PRESS-2023**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Snacks PM</b>	packs	15	80.00		1,200.00

**Specification:**

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

<b>TOTAL</b>						<b>1,200.00</b>
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Purpose: For preparation for the Viscantahan events.

Checked by:  <b>JULIOUS B. CERNA</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>WINDY O. TUYAN</b>	Noted by:  <b>JED ASAPH D. CORTES</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU