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PR-2024-0311-184967



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 66-1-903-2024-7-0-0

PR No.: STF-2024-03-00877

Date: 03-11-2024

Dept./Office: SPMO

Category: Office Furniture
& Fixture

Section/End-User: Raizel M. Piamonte

Funding Source: Special Trust Fund

Project Title/Code: STF-2024 VSU Fuel Station

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	1	5,000.00		5,000.00

Specification:

- ?at least (580mmx600mx890-990mm)
- ?Butterfly Mechanism = 360 Degree Swivel Seat
- ?Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- ?Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- ?Arm: Polypropylene plastic
- ?Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

	TOTAL					5,000.00
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Purpose: FOR OFFICE USE

Checked by: NILO L. LEORNA TWG - Office Furniture & Fixture	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature:	Prepared by: RAIZEL M. PIAMONTE	Noted by: VIVIAN V. BALBARINO UNIT HEAD, PROJECT LEADER	Approved by: DANIEL LESLIE S. TAN PRESIDENT, VSU
Printed Name:			
Designation:			