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PR-2022-0914-63359



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ODPP**PR No.: **GF-2022-09-01778**Date: **09-14-2022**Section/End-User: **Mario C. Bantugan**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OHBHM - Office Supplies 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00		3,000.00
2	Epson 001 ink, Cyan, Genuine	btls	3	350.00		1,050.00
3	Epson 001 ink, Magenta, Genuine	btls	3	350.00		1,050.00
4	Epson 001 ink, Yellow, Genuine	btls	3	350.00		1,050.00
5	Ink, Epson 003, Genuine Black 65mL	btl	10	350.00		3,500.00
6	Ink, Epson, genuine (C) T664, 70 ml	pieces	3	350.00		1,050.00
7	Ink, Epson, genuine (M) T664, 70 ml	pieces	3	350.00		1,050.00
8	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	5	350.00		1,750.00
9	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	3	350.00		1,050.00
TOTAL						14,550.00

Purpose: for OHBHM OFFICE Supplies 2023

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES
 HEAD, BUDGET OFFICE

TWG - IT Supplies and Equipment

Requested by:

MARIO C. BANTUGAN

Noted by:

MARIO LILIO P. VALENZONA

Approved by:

EDGARDO E. TULIN
 PRESIDENT, VSU

Signature:

Printed Name:

Designation:

END USER

UNIT HEAD, PROJECT LEADER