



PURCHASE REQUEST

Dept./Office: **DFS**PR #: **GF-2021-11-01512**Date: **11-10-2021**Section/End-User: **Anatolio N. Polinar**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DFS Higher Education 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 drawers, Dark Green	pcs	1	8,500.00		8,500.00

Specification:

?at least 45.2x 62 x 133.1cm (LWH)

?Vertical

?preferably dark green color

TOTAL						8,500.00
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Purpose: For office use

Checked by: LEO MANOLO NORMAN O. VILLAS	Funds Available: ALICIA M. FLORES
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name: ANATOLIO N. POLINAR	 ANATOLIO N. POLINAR	 ANATOLIO N. POLINAR	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU