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PR-2024-0401-188550



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-040124-0026**Dept./Office: **ODR**PR No.: **GF-2024-04-00969**Date: **04-01-2024**Section/End-User: **Jhann Mae S. Marquez**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **RPO.A.III.C-IHR2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pencil, Lead, #2, w/ eraser	pieces	125	10.00		1,250.00
	TOTAL					1,250.00

Purpose: Annual In-House Review on May 2024 (1 Week R&D Review)

Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: JHANN MAE S. MARQUEZ	Noted by: IVY C. EMNACE UNIT HEAD, PROJECT LEADER	Approved by: DANIEL LESLIE S. TAN PRESIDENT, VSU