



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

0846

PURCHASE REQUEST

PPMP No. : **PPMP-2025-033125-1079**PR No.: **STF-2025-04-00534**Date: **04-23-2025**Dept./Office: **DALL**Category: **Office Equipment**Duration: **2025-01-02**
toSection/End-User: **Sheena Mae P. Lubrio**Project Title/Code: **DALL.CAS.0824-0225.01****2025-12-31**Funding Source: **Special Trust Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer, All-in-One/Multifunction Colored-Ink Tank	unit	3	14,000.00		42,000.00

Specification:

- **Type:** All-in-One/Multifunction Colored-Ink Tank
- **Functions:** Print, Copy, Scan
- **Printing Technology:** Dye Ink
- **Print Resolution:** 5,760 x 1,440 DPI
- **Nozzle Configuration:** 180 Nozzles Black, 59 Nozzles per Color
- **Minimum Droplet Size:** 3 pl with Variable-Sized Droplet Technology
- **Ink Technology:** Dye Ink
- **Ultra-Low-Cost Printing:**
 - **Black:** Up to 4,500 pages
 - **Color:** Up to 7,500 pages
- **Ink Filling System:** Next-generation ink bottles for hassle and mess-free refills
- **Connectivity:**
 - **Wi-Fi**
 - **Wi-Fi Direct**
 - **Mobile Printing Apps**
- **Special Features:** Borderless photo printing

2	Digital Voice Recorder	unit	1	5,000.00		5,000.00
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Specification:

- **Built-in USB:** Yes
- **Color:** Black
- **Micro Card Slot:** Yes
- **Stereo Mic-In Jack:** Yes
- **Stereo Earphone Jack:** Yes

3	External Hard Disk Drive (Portable, 1TB), USB 3.1	unit	3	3,500.00		10,500.00
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Specification:

- **Type:** Portable

- **Capacity:** 1TB
- **Interface:** USB 3.1 (Max. 5 Gb/s)
- **Texture:** Plastic/Rubber
- **Operating Voltage:** DC 5V, 900mA
- **System Requirements:**
 - Windows XP / Vista / 7 / 8 / 8.1 / 10
 - Mac OS X 10.6 or later
 - Linux Kernel 2.6 or later
- **Additional Features:** Shock-absorbing

	TOTAL						57,500.00
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Purpose: For research project

Checked by: 
NORMAN O. VILLAS

TWG - Office Equipment		Noted by:
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Funds Available:

ALICIA M. FLORES
HEAD, BUDGET OFFICE

Approved by: _____

A MAE P. LUBRIO , PROJECT LEADER	PROSE MY G. YEPES PRESIDENT, VSU
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Signature:
Printed Name:
Designation:

Prepared by: *Sheena*
SHEENA MAE P. LUBRIO

Noted by: Sushila
SHEENA MAE P. LUBRIO
UNIT HEAD, PROJECT LEADER

PROSE IV G. YEPES
PRESIDENT, VSU