

SCAN HERE



PR-2025-0509-271293



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0515**PR No.: **GF-2025-05-00595**Date: **05-09-2025**Dept./Office: **DBS**Category: **Food & Food  
Ingredients**Duration: **2024-07-01  
to  
2025-06-30**Section/End-User: **Joenabeth L. Igloria**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2022-6**

| Item #                                                                                                                                                                                                      | Item Description                   | Unit                                | Qty | Unit Cost                     | PAR/ICS | Total Cost      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------|-----|-------------------------------|---------|-----------------|
| 1                                                                                                                                                                                                           | <b>Packed Meals (Lunch) Menu#3</b> | pack                                | 20  | 200.00                        |         | 4,000.00        |
| <b>Specification:</b><br><br>MENU (3) <ul style="list-style-type: none"> <li>• KANI SALAD</li> <li>• TONKATSU</li> <li>• RICE</li> <li>• BROWNIES</li> <li>• SOFTDRINKS or MINERAL BOTTLED WATER</li> </ul> |                                    |                                     |     |                               |         |                 |
| 2                                                                                                                                                                                                           | <b>Snacks AM (#3)</b>              | packs                               | 20  | 80.00                         |         | 1,600.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>• Siopao</li> <li>• Mineral Bottled Water or Softdrinks</li> </ul>                                                                             |                                    |                                     |     |                               |         |                 |
| 3                                                                                                                                                                                                           | <b>Snacks PM (#2)</b>              | packs                               | 20  | 80.00                         |         | 1,600.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>• Empanada at least 2pcs</li> <li>• Mineral Bottled Water or Soft-Drinks</li> </ul>                                                            |                                    |                                     |     |                               |         |                 |
| <b>TOTAL</b>                                                                                                                                                                                                |                                    |                                     |     |                               |         | <b>7,200.00</b> |
| Purpose: TrEch Scorecard PRIMER Writeshop on May, 26, 2025                                                                                                                                                  |                                    |                                     |     |                               |         |                 |
| Checked by:                                                                                                                                                                                                 |                                    |                                     |     | Funds Available:              |         |                 |
| <br><b>ALEXANDER L. CABRAL</b>                                                                                                                                                                              |                                    |                                     |     | <br><b>ALICIA M. FLORES</b>   |         |                 |
| TWG - Food & Food Ingredients                                                                                                                                                                               |                                    |                                     |     | HEAD, BUDGET OFFICE           |         |                 |
| Signature:                                                                                                                                                                                                  | Prepared by:                       | Noted by:                           |     | Approved by:                  |         |                 |
| Printed Name:                                                                                                                                                                                               | <br><b>JOENABETH L. IGLORIA</b>    | <br><b>RAFAEL JUNNAR P. DUMALAN</b> |     | <br><b>PROSE IVY G. YEPES</b> |         |                 |
| Designation:                                                                                                                                                                                                |                                    | UNIT HEAD, PROJECT LEADER           |     | PRESIDENT, VSU                |         |                 |