



PURCHASE REQUEST

Dept./Office: **HELVMU**PR #: **GF-2021-08-00658**Date: **08-20-2021**Section/End-User: **Vincent Paul C. Asilom**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **Motor Pool -2021**



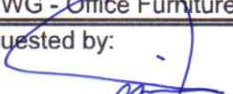
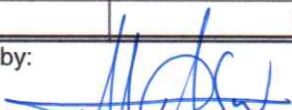

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Senior Executive High back chair	pc	3	10,500.00	VINCENT PAUL C. ASILOM	31,500.00

Specification:

double-layer cushion with genuine leather armrest,
 with back-rest reclining adjustment and knee tilt mechanism

TOTAL						31,500.00
--------------	--	--	--	--	--	------------------

Purpose: For office use

Checked by:  NORMAN O. VILLAS TWG - Office Furniture & Fixture		Funds Available:  MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  VINCENT PAUL C. ASILOM END USER	Noted by:  MARLON G. BURLAS UNIT HEAD, PROJECT LEADER	Approved by:  EDGARDO E. TULIN PRESIDENT, VSU