



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-120324-0619**

Dept./Office: **OP**

PR No.: **STF-2024-12-03258**

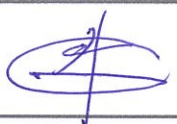
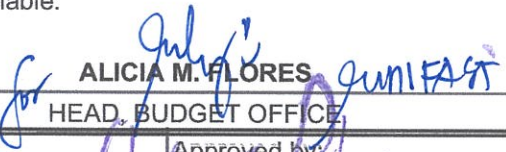
Date: **12-03-2024**

Section/End-User: **Les Andre B. Pamaos**

Category: **Office Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **OP-2024_printing**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Fujixerox DocuCentre-U C2265 IBT Belt	pc	1	27,000.00		27,000.00
Specification: IBT Belt Assy with Cleaning Blade						
TOTAL						27,000.00
Purpose: For printer consumbales						
Checked by:  TWG - Office Equipment				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	LES ANDRE B. PAMAOS		CORAZON A. PADILLA		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	