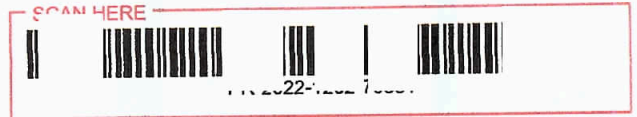




Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



## PURCHASE REQUEST

PPMP No. : 87-1-758-2022-11-0-14

PR No.: STF-2022-12-02415

Date: 12-02-2022

Dept./Office: ODQA

Category: Office Supplies

Section/End-User: Pamela P. Oraño

Project Title/Code: PPMP-2022 Folder for ISO 9001:2015  
Re-certification

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folder, Expanded, Long (Light Blue)	pcs	540	20.00		10,800.00
TOTAL						10,800.00

Purpose: For ISO 9001:2015 Re-certification

Checked by:		Funds Available:	
DOREEN B. ALBA		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	PAMELA P. ORAÑO	EDITHA G. CAGASAN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU



Republic of the Philippines  
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Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **87-1-758-2022-11-0-14**

PR No.: **STF-2022-12-02415**

Date: **12-02-2022**

Dept./Office: **ODQA**

Category: **Office Supplies**

Section/End-User: **Pamela P. Oraño**

Project Title/Code: **PPMP-2022 Folder for ISO 9001:2015**

Funding Source: **Special Trust Fund**

**Re-certification**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
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Purpose: For ISO 9001:2015 Re-certification

Checked by:		Funds Available:	
DOREEN B. ALBA / ALICIA M. FLORES		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	PAMELA P. ORAÑO	EDITHA G. CAGASAN	EDGARDO E. TULIN
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Section/End-User: **Pamela P. Oraño**

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Funding Source: **Special Trust Fund**

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Purpose: For ISO 9001:2015 Re-certification

Checked by:		Funds Available:	
<b>DOREEN B. ALBA / ALICIA M. FLORES</b>		<b>ALICIA M. FLORES</b>	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>PAMELA P. ORAÑO</b>	<b>EDITHA G. CAGASAN</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU





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PR No.: **STF-2022-12-02415**

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Dept./Office: **ODQA**

Category: **Office Supplies**

Section/End-User: **Pamela P. Oraño**

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Re-certification**

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	<b>TOTAL</b>					<b>10,800.00</b>

Purpose: For ISO 9001:2015 Re-certification

Checked by:		Funds Available:	
<b>DOREEN B. ALBA</b> <i>[Signature]</i> <b>Alicia M. Flores</b>		<b>Alicia M. Flores</b> <i>[Signature]</i> <b>Order made</b>	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Printed Name:	<b>PAMELA P. ORAÑO</b>	<b>EDITHA G. CAGASAN</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b> <i>[Signature]</i>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



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PPMP-2022-1201-79084

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2022**

Unit/Office/Dept/Div: **Office of the Director for Quality Assurance**

Project Code: **PPMP-2022 Folder for ISO 9001:2015 Re-certification**

Purpose: **For Re-certification**

Total Budget : **10,800.00**

Funding : **STF**

PPMP #: **87-1-758-2022-11-0-14**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Folder, Expanded, Long (Light Blue)	540	pcs	20.00	10,800.00												540
<b>Sub-Total</b>				<b>10,800.00</b>												
<b>Grand Total</b>				<b>10,800.00</b>												

Prepared by:

**PAMELA P. ORAÑO** *pl/ora*

Noted by:

**EDITHA G. CAGASAN**  
 Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
 Head, Budget Office

*other move*

Date: **12/01/2022**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



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PPMP-2022-1201-79094

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Director for Quality Assurance**  
 Project Code: **PPMP-2022 Folder for ISO 9001:2015 Re-certification**  
 Purpose: **For Re-certification**

Total Budget : **10,800.00**  
 Funding : **STF**  
 PPMP #: **87-1-758-2022-11-0-14**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Folder, Expanded, Long (Light Blue)	540	pcs	20.00	10,800.00												540
<b>Sub-Total</b>				<b>10,800.00</b>												
<b>Grand Total</b>				<b>10,800.00</b>												

Prepared by:   
**PAMELA P. ORAÑO** *idiliz*

Noted by:   
**EDITHA G. CAGASAN**  
 Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
 Head, Budget Office *Other more*

Date: **12/01/2022**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies



- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

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PPMP-2022-1201-79094

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Director for Quality Assurance**  
 Project Code: **PPMP-2022 Folder for ISO 9001:2015 Re-certification**  
 Purpose: **For Re-certification**

Total Budget : **10,800.00**  
 Funding : **STF**  
 PPMP #: **87-1-758-2022-11-0-14**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Folder, Expanded, Long (Light Blue)	540	pcs	20.00	10,800.00												540
<b>Sub-Total</b>				<b>10,800.00</b>												
<b>Grand Total</b>				<b>10,800.00</b>												

Prepared by:

**PAMELA P. ORAÑO** 12/1/22

Noted by:

**EDITHA G. CAGASAN**  
 Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
 Head, Budget Office

Date: **12/01/2022**

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