



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0622**

PR No.: **GF-2024-10-02410**

Date: **10-08-2024**

Dept./Office: **ACRO**

Category: **Office Supplies  
and General Merchandise  
Products**

Section/End-User: **Maria Fatima B. Estrosas**

Funding Source: **General Fund - MOOE**

Project Title/Code: **ACRO 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Soap, Dishwashing, Liquid, 1 Gal	gal	2	400.00		800.00
	<b>TOTAL</b>					<b>800.00</b>

Purpose: Office supply

Checked by:

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

SWG - Office Supplies and General Merchandise Products

Prepared by:

Noted by:

Approved by:

Signature:

Printed Name:

Designation:

**MARIA FATIMA B. ESTROSAS**

**JEFFREY LLOYD L. CAGANDE**

UNIT HEAD, PROJECT LEADER

**PROSE IVY G. YEPES**

PRESIDENT, VSU