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PR-2024-1023-231741



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-100324-0756**Dept./Office: **DSO**PR No.: **STF-2024-10-03052**Date: **10-23-2024**Section/End-User: **Junard C. Gucela**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **IPSO-Dormitory Maintenance 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	DSLR Camera	piece	1	80,000.00		80,000.00
Specification: • Sensor: 24.5MP FX-Format BSI CMOS • Processor: EXPEED 6 • AF System: 51-Point Multi-CAM 3500 II • Video Recording: UHD 4K • Hybrid AF: 273-Point						
2	Gestetner Ink Pump for DX 2430	pc	1	10,841.60		10,841.60
3	RISO Ink	box of 50's	3	2,300.00		6,900.00
Specification: ?RISO Ink KZ type						
4	Separation pad for Copy Printer Riso DX2430	pc	1	2,646.56		2,646.56
5	Transport belt Gestetner DX2430	pcs	1	2,400.00		2,400.00
TOTAL						102,788.16

Purpose: For Documentary Purposes like meetings and activities

Checked by:		Funds Available:	
 NORMAN O. VILLAS		 ALICIA M. FLORES	
TWG - Office Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JUNARD C. GUCELA	JUNITO A. PANONCE	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	for PRESIDENT, VSU 25 OCT 2024