

SCAN HERE



PR-2023-0323-106686



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **34-5-478-2023-2-0-6**Dept./Office: **CAFS**PR No.: **GF-2023-03-00486**Date: **03-23-2023**Section/End-User: **Remenita J. Solis**Category: **Accommodation** *(Training Workshop)*Funding Source: **General Fund - MOOE**Project Title/Code: **CAFS-OD2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Accommodation and Meals for Workshop	lot	1	50,000.00		50,000.00

Specification:

1 day accommodation for 15 persons

- rooms good for 2 persons
- rooms good for 4-5 persons
- Airconditioned rooms

Meals for 15 persons

Day 1

- PM Snacks
- Dinner (Tinolang isda, Chopsuey, Buttered Chicken, rice and softdrinks/dessert)

Day 2

- AM Snacks
- Lunch (Tinolang manok, calamares, seafoods, rice and softdrinks/dessert)
- PM Snacks

Workshop Venue

- Cottage

	TOTAL					50,000.00
--	--------------	--	--	--	--	------------------

Purpose: **CAFS Faculty Development Planning Workshop on May 4-5, 2023**

Checked by:



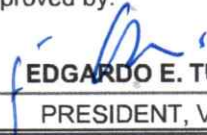
Chelynn G. Estillo
CHELYNN G. ESTILLORE
JULIOUS B. CERNA

TWG - Accommodation

Funds Available:

Alicia M. Flores
ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	REMENTA J. SOLIS	VICTOR B. ASIO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU