



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 20-1-897-2024-0-0-1

PR No.: STF-2024-03-00759

Date: 03-05-2024

Dept./Office: IHK

Category: IT Supplies and
Equipment

Section/End-User: Marvin B. Bandalan

Funding Source: Special Trust Fund

Project Title/Code: University Wide STF

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00		3,000.00
2	Epson 001 ink, Cyan, Genuine	btls	5	350.00		1,750.00
3	Epson 001 ink, Magenta, Genuine	btls	1	350.00		350.00
4	Epson 001 ink, Yellow, Genuine	btls	5	350.00		1,750.00
5	Ink, Epson 003, Genuine Black 65mL	btl	5	350.00		1,750.00
6	Ink, EPSON 003, Genuine Cyan 65mL	btl	5	350.00		1,750.00
7	Ink, EPSON 003, Genuine Magenta 65mL	btl	5	350.00		1,750.00
8	Ink, EPSON 003, Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						13,850.00

Purpose: For VSU Centennial use

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:

Prepared by:

MARVIN B. BANDALAN

Noted by:

CHARIS B. LIMBO - RIVERA

Approved by:

DANIEL LESLIE S. TAN

Printed Name:

Designation:

UNIT HEAD, PROJECT LEADER

Sr. PRESIDENT, VSU