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PR-2023-1024-153053



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 228-1-1038-2024-8-0-4

Dept./Office: **UR**

PR No.: **STF-2023-10-02611**

Date: **10-24-2023**

Section/End-User: **Homer Lois P. Napoles**

Category: **Labor Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Registrar's Services**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Binding of books (gradesheets, Form 12, official list & other important documents)	pcs	22	200.00		4,400.00

Specification:

Book binding services within VSU library

2	Labor Service - Sewing	person	1	1,000.00		1,000.00
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Specification:

- Sewing for Table Cloth

TOTAL						5,400.00
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Purpose: For office use

Checked by:		Funds Available:	
MARCELO T. ABRERA TWG - Labor Services		ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Noted by:	Approved by:	
Printed Name:	MIRIAM M. DE LA TORRE MARVEN A. CASTAÑEDA	EDGARDO E. TULIN	
Designation:	END USER	PRESIDENT, VSU	

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