



PURCHASE REQUEST

Dept./Office: **DPBG**PR #: **GF-2021-09-01132**Date: **09-28-2021**Section/End-User: **Darlyn A. Dupal**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **RSPB.04.165-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00		578.00
2	Paper, Bond, Long, S-24, 80 gsm	reams	2	328.00		656.00
	TOTAL					1,234.00

Purpose: For RSPB.04.165 Project

Checked by:		Funds Available:	
 ALICIA M. FLORES		 ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
	 DARLYN A. DUPAL	 JULIEN R. DEROY	 EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU