



PURCHASE REQUEST

Dept./Office: **DFS**PR #: **GF-2021-09-00820**Date: **09-06-2021**Section/End-User: **Dennis P. Peque**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DFS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Open Type Filing Cabinet	pc	2	8,500.00		17,000.00

Specification:

- 5 Layer Metal,
- Dimensions: W85cmx D40cmxH185cm,
- Color: Gray,
- Materials: All metal Construction gauge 20

	TOTAL					17,000.00
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Purpose: For office use

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	DENNIS P. PEQUE		DENNIS P. PEQUE
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	 EDGARDO E. TULIN
			PRESIDENT, VSU