



PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2021-11-01524**Date: **11-12-2021**Section/End-User: **Arnulfo T. Galenzoga**Category: **Office Furniture & Fixture**Funding Source: **Special Trust Fund**Project Title/Code: **STF-REGISTRATION FEE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal filing shelves open 5 layers	unit	15	10,000.00		150,000.00
Specification: 5 LAYERS						
TOTAL						150,000.00
Purpose: For office use						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	ARNULFO T. GALENZOGA		MARWEN A. CASTAÑEDA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	