

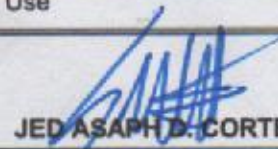
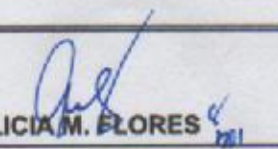
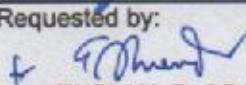
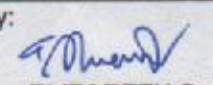
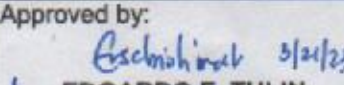
17	Folder, Pressboard, US, Blue, Long	pieces	20	30.00	600.00
18	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (JUMBO)	pc	10	150.00	1,500.00
19	Mop Handle, Plastic	pieces	10	145.00	1,450.00
20	Mop Rug, Heavy Duty, 100% cotton	pieces	10	90.00	900.00
21	Multi-Insect Killer Spray, 250mL	tubes	3	200.00	600.00
22	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00	5,780.00

Specification:

bright white, high premium quality

23	Pen, Ball, black	pieces	20	10.00	200.00
24	Pen, Ball, blue	pieces	20	10.00	200.00
25	Pen, Ball, red	pieces	20	10.00	200.00
26	Pen, Highlighter, yellow	pieces	5	45.00	225.00
27	Pen, Sign, .5mm, Gel-type, Blue	piece	20	35.00	700.00
28	Pen, Whiteboard Marker, red	pieces	20	50.00	1,000.00
29	Pen, Whiteboard Marker, black	pieces	20	50.00	1,000.00
30	Pen, Whiteboard Marker, blue,	pieces	20	50.00	1,000.00
31	Record Book, Big, 300 pages	pcs	10	110.00	1,100.00
32	Ruler, Plastic, 12"	pieces	5	15.00	75.00
33	Scissors, 6" heavy duty, good quality	piece	2	68.00	136.00
34	Staple Wire, #35	boxes	20	30.00	600.00
35	Stapler, HD No.35	pc	1	350.00	350.00
36	Sticky Note, 2 x 3, Yellow	pads	10	79.00	790.00
37	Sticky Note, 3 x 3, Yellow	pads	10	84.00	840.00
38	Tape, Double Sided, 1" x 10m	rolls	5	35.00	175.00
39	Tape, Masking, 1" x 25 yards	rolls	10	48.00	480.00
40	Tape, Packaging, 2" x 100 yards, Tan	rolls	5	75.00	375.00
41	Thumb Tacks, Small Box	boxes	5	12.00	60.00
42	Toilet Bowl and Urinal Cleaner, at least 500mL	btls	5	125.00	625.00
TOTAL					35,931.00

Purpose: For Office Use

Checked by:  JED ASAPH D. CORTES TWG - Office Supplies		Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  THELMA P. APAS NOREVE JEAN M. AGAD END USER	Noted by:  ELIZABETH S. QUEVEDO UNIT HEAD, PROJECT LEADER	Approved by:  EDGARDO E. TULIN PRESIDENT, VSU



PR-2023-0316-105028



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-5-48-2023-8-0-0

Dept./Office: DOPAC

PR No.: GF-2023-03-00402

Date: 03-16-2023

Section/End-User: **NOREVE JEAD M. AGAD**
~~Thelma P. Apas~~

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DoPAC-HEd 2023-GF-01

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	5	192.00		960.00
2	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	2	600.00		1,200.00
3	Alcohol, Ethyl, 70% solution, 500mL	btls	20	125.00		2,500.00

Specification:

- ?Eliminates at least 99.9% of germs
- ?Safe on skin
- ?At least 70% solution Rubbing alcohol
- ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
- ?Brand offer should be at least 10 years in the market
- ?at least 5 years expiry

4	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	10	80.00		800.00
5	Broom, Soft (Tambo), Large, Heavy Duty	pcs	10	250.00		2,500.00
6	Car Freshener, Gel, at least 70g, Lemon/Orange scent	cans	5	180.00		900.00
7	Chlorine Granules, 1kg/pack	packs	2	185.00		370.00
8	Class Record, (for College use)	pcs	10	40.00		400.00
9	Cleaner, Glass, 500mL, spray type, any scent	btls	5	200.00		1,000.00
10	Cleanser, Powder, 500g, any scent	btls	10	76.00		760.00
11	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box of 50's	20	30.00		600.00
12	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	20	14.00		280.00
13	Duster, Microfiber (Cotton)	pcs	10	102.00		1,020.00
14	Envelope, Expanding, with garter tie, blue, long	pc	20	15.00		300.00
15	Fastener, Paper, plastic, 50 sets/box	boxes	10	38.00		380.00
16	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0006-00038

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Total Budget : 116,400.00

Funding : GF-MOOE

PPMP #: 15-5-48-2023-8-0-0

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry

Project Code: DoPAC-HEd 2023-GF-01

Purpose: For instruction use

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
LED Bulb, 15 watts	20	pcs	300.00	6,000.00			20									
Sub-Total				6,000.00												
IT Supplies and Equipment																
Ink, Epson, genuine, (BK) T564, 70 ml	10	pieces	350.00	3,500.00				10								
Ink, Epson 003, Genuine Black 65ml	10	bd	350.00	3,500.00					10							
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	2	pack	8,000.00	16,000.00					2							
Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	2	box of 50's	9,000.00	18,000.00					2							
Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	2	box of 50's	9,000.00	18,000.00					2							
Sub-Total				59,000.00												
Office Supplies																
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	5	pcs	192.00	960.00			5									
Alcohol, Ethyl, 70% solution, 500ml	20	bills	125.00	2,500.00		20										
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	80.00	800.00				10								
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00				10								
Car Freshener, Gel, at least 70g, Lemon/Orange scent	5	cans	180.00	900.00				5								
Chlorine Granules, 1kg/pack	2	packs	185.00	370.00			2									
Class Record, (for College use)	10	pcs	40.00	400.00			10									