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PR-2025-0808-290072



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092924-0714**PR No.: **GF-2025-08-00971**Date: **08-08-2025**Dept./Office: **USHER**Category: **Office Equipment**Section/End-User: **Clara P. Mercado**
 Project Title/Code: **USHER PPMP (OFFICE SUPPLIES
 AND LICENSING) 2025**
Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner Kit,Ecosys M2540 dn/L	btls	3	8,000.00		24,000.00
TOTAL						24,000.00

Purpose: For hospital use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: CLARA P. MERCADO <i>Admin Aide II</i>	Noted by: ELWIN JAY V. YU UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU