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PR-2025-0423-268421



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-030625-1003**PR No.: **TF-2025-04-00550**Date: **04-23-2025**Dept./Office: **AccO**Category: **Office Equipment**Section/End-User: **Valerie Y. Vergis**Project Title/Code: **101T 2021050-6 Admin Cost TES 2025**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laptop, 14" Core i5 11th Gen	unit	1	55,000.00		55,000.00

Specification:

- **Memory:** 8GB DDR4-3200 or higher
- **Storage:** 512GB M.2 NVMe PCIe 3.0 SSD or higher
- **Display:** 14" Full HD (1920x1080) IPS
- **Graphics:** NVIDIA GeForce MX330 2GB GDDR5 VRAM
- **Connectivity:**
 - 802.11AC WiFi
 - Bluetooth
 - HDMI Port
 - USB 3.2 Gen 1 Type-C Support
- **Operating System:** Genuine Windows 10
- **Accessories:** Includes free backpack

	TOTAL					55,000.00
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Purpose: For office use

Checked by: NORMAN O. VILLAS		Funds Available: NICK FREDDY R. BELLO	
TWG - Office Equipment		HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by: VALERIE Y. VERGIS	Noted by: NICK FREDDY R. BELLO	Approved by: PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU