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PR-2024-1002-227247



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-100224-0507**PR No.: **STF-2024-10-01962**Date: **10-02-2024**Dept./Office: **BuO**Category: **Office Furniture
& Fixture**Section/End-User: **Mona Nena B. Geraldo**Funding Source: **Special Trust Fund**Project Title/Code: **STF 2024 (OS)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ready Made Curtain, Cream color (ring type)	pc	10	600.00		6,000.00
Specification: Thick Fabric Ring Type Size: (56W x 98L) inches Color: Cream/Natural Cream						
TOTAL						6,000.00
Purpose: Office use						
Checked by:				Funds Available:		
				 ALICIA M. FLORES		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	MONA NENA B. GERALDO	ALICIA M. FLORES		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		



sample photo