



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 2-1-2093-2024-1-0-3

Dept./Office: **DAS**

PR No.: **STF-2024-02-00639**

Date: **02-23-2024**

Section/End-User: **Poca Joe A. Didal**

Category: **Trainings**

Funding Source: **Special Trust Fund**

Project Title/Code: **Centennial Livestock and Poultry Expo c/o OVPAF**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stage Decoration	lot	2	3,000.00		6,000.00

**Specification:**

Will include decorating the hall with various ornamental plants and restoration of the hall after the workshop.

**TOTAL**

**6,000.00**

Purpose: **VSU Centennial Celebration**

Checked by:

**JULIOUS B. CERNA**

**TWG - Trainings**

Funds Available:

**ALICIA M. FLORES**

**HEAD, BUDGET OFFICE**

Signature:

Printed Name:

Designation:

Prepared by:

**POCA JOE A. DIDAL**

Noted by:

**MANUEL D. GACUTAN JR.**

**UNIT HEAD, PROJECT LEADER**

Approved by:

**DANIEL LESLIE S. TAN**

**PRESIDENT, VSU**