



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-02-00149

Date: 02-28-2022

Dept./Office: CFES

Category: Transportation

Duration: 2021-12-01

Section/End-User: Dennis P. Peque

Project Title/Code: VSU-FTP-2021-

to 2022-11-30

Funding Source: General Fund - MOOE

3a.2

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	5	5,000.00		25,000.00

Specification:

Rental and Route Condition:

- · VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- · Inclusive of all consumables (lubricants, fuels and filters)
- · Inclusive of vehicle maintenance and repair
- · Inclusive of driver expenses
- · Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL							25,000.00			
Purpose: For travel purposes in Biliran and Eastern Samar Provinces											
Checked by:	MARLO	N G. BURLA	s	Fi	Funds Available: ALICIA M. FLORES						
TV/G - Transportation						HEAD, BUDGET OFFICE					
	Requested by:		Noted by:				Approved by:				
Signature:	Thr				m		for one	<u> </u>			
Printed Name:	DENNIS F	. PEQUE		DENNI	SP.	PEQUE 🗸	EDGARD	O E. TULIN			
Designation:	END	JSER	UN	IT HEAD,	PRO	JECT LEADER	PRESID	ENT, VSU			